

# FACT SHEET



## 2024-2025 School Improvement Days

### What are KESA School Improvement Days?

Each year, a system's District Leadership Team (DLT) will participate in a one-day collaboration on continuous school improvement with a small number of like-system district leadership teams. The purpose for these School Improvement Days is three-fold:

- To establish a consistent cadence of collaboration with similar systems each year.
- To share best practices on school improvement.
- To gain feedback from peers on your system's action plan.

### Who is involved?

The School Improvement Day will be led by KSDE-trained facilitators at a local service center with like systems and KSDE staff. District leadership teams attending will be limited to 8-10 participants (this may vary depending on the size of the system). Here are KSDE's recommendations for a district leadership team attending the KESA School Improvement Day:

- Superintendent (required)
- District office administrator(s)
- Building principal(s)
- Special Education representative
- Curriculum leader
- Teacher representative(s)



## Before the KESA School Improvement Day

- The DLT will “check-in” with their KESA Regional Executive or Cohort Lead at least one month prior to the School Improvement Day to clarify expectations for that day.
- Systems should review their [KESA Student Outcome Data](#) and [KESA Data Review Guide](#).
- Be familiar with and have access to data sources in the Authenticated Application such as AMOSS, Building Report Card, and the Transition Table.
- Review the [Guided Reflective Questions](#) with your team and be prepared to share with other systems.
- Be familiar with the School Improvement Model including the Four Fundamentals, Structures, and Leading Indicators.

## During the School Improvement Day

After systems complete a check-in with their Regional Executive, the District Leadership Team (DLT) will participate in the annual school improvement day which, for 2024-2025, will consist of:

- Collaboration with like systems (3 to 5)
- Reviewing [KESA Student Outcome Data](#) and [KESA Data Review Guide](#)
- Discuss [Guided Reflective Questions](#) to identify needs
- Begin to develop Action Plan
- Plan for school community engagement

## After the School Improvement Day

Based on the initial plan to engage the broader school community, the DLT engages with Building Leadership Teams (BLT), staff, the local school board, and site councils to collaborate and solidify the action plan. After this engagement, the DLT will meet to finalize and submit their KESA Action Plan through the KESA Authenticated Application no more than 60 days (about 2 months) after the School Improvement Day.

## 2024-2025 SCHOOL IMPROVEMENT DAY SCHEDULE

*Each School Improvement Day will take place at a regional educational service center and run from 9 am – 3 pm. Each member of the DLT attending the School Improvement Day will need to register by clicking the date for your system’s School Improvement Day on the schedule above.*



For more information, contact:

Rue Huereca-Retana  
Administrative Specialist  
Accreditation and Design  
(785) 296-3379  
rhuereca-retana@ksde.org



Kansas State Department of Education  
900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212

(785) 296-3201

[www.ksde.org](http://www.ksde.org)

The Kansas State Department of Education does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.