

PK-12 Accreditation Advisory Council MINUTES

Monday, February 9, 2014, 9:00 a.m. – 2:00 p.m.

*Landon State Office Building
900 SW Jackson St., Topeka KS 66606*

Minutes recorded by: Amanda Noll

Members present:

<i>Tom Armstrong</i>	<i>Mary Colvin</i>	<i>Volora Hanzlicek</i>	<i>Bert Lewis</i>	<i>Joe Speicher</i>
<i>Cindi Barta</i>	<i>Nick Compagnone</i>	<i>Sue Jenkins</i>	<i>Terry McEwen</i>	<i>Pam Stranathan</i>
<i>Tammy Bartels</i>	<i>Mary Cooper</i>	<i>Brian Jordan</i>	<i>Tammy Mitchell</i>	<i>Denise Sultz</i>
<i>Nancy Bolz</i>	<i>Ann Garvin</i>	<i>Ryan Karjala</i>	<i>Angie Mullen</i>	<i>Brad Weaver</i>
<i>Cathy Brandt</i>	<i>Jane Groff</i>	<i>Michael King</i>	<i>Mandy Rohr</i>	

KSDE staff present: Bill Bagshaw, Scott Myers, Amanda Noll, Kelly Slaton

ITEMS DISCUSSED:

9:00 a.m.

- I. WELCOME AND INTRODUCTIONS - Cindi Barta, Chair; Mandy Rohr, Vice-Chair
 - A. Membership
 - i. Introduce New Members
 - ii. List of Council Membership
Chairwoman Barta stated the list of Council members will be sent in an email.
 - B. Approvals
 - i. Approval of Revised Agenda (AI)
MOVED: Bert Lewis
SECONDED: Brad Weaver
RESULT: Motion passed unanimously.
 - ii. Approval of Minutes from Monday, December 1, 2014 (AI)
MOVED: Bert Lewis
SECONDED: Tammy Bartels
RESULT: Motion passed unanimously.
- II. Reports/Presentations
 - A. Updates
 - i. January Update to State Board of Education – Scott Myers
 - a. Educator Evaluation
 - 1. Kelly Slaton presented an update to the State Board and did a great job.
 - 2. Scott feels the presentation has moved forward.
 - 3. Outside validation is a top point for the Board.
 - 4. Presentation to the Board will continue every other month or every third month.
 - 5. Scott encouraged Council members to speak to the public, KSDE will be happy to provide materials and/or assistance as needed.
 - b. Accreditation System Authenticated Application concept
 - 1. Kelly talked about what the system would look like.
 - 2. The system will walk you through the process step by step.
 - c. Draft Prerequisites
 - 1. Want to move away from the wording “Prerequisite” – maybe “Initial Requirements.”

- d. Council will breakout into groups to discuss changes.
- d. Draft Process
 - 1. Council will breakout into groups to discuss changes.
- e. Draft Statuses
 - 1. Council will breakout into groups to discuss changes.

III. Accreditation Work

A. Prerequisites GROUP REPORT:

- i. Possible new term: "Foundations"
- ii. Districts need to meet 9 of these 12 to move forward with accreditation
 - 1. System complies with state statutory requirements. *look into private systems
 - 2. All professional staff is licensed and evaluated according to state statutes
 - 3. Structure in place to engage in the School Improvement & Accreditation process.
 - 4. Minimum graduation requirements
 - 5. Accepting student credits
 - 6. Qualified Admissions offered
 - 7. (Secondary) Curricula and programs to support student learning *former #8
 - 8. Curricula and programs to support student learning * former #9
 - 9. Family & Community engagement policy & plan
 - 10. Structures in place to address college and career readiness
 - 11. Programs to support social-emotional development
 - a. Early childhood programs
 - b. Out of school time programs
 - c. Charter education
 - d. At-risk program
 - 12. Diversity & Equity Plan

B. Needs Assessment/Accreditation Statuses GROUP REPORT:

- i. (did not finish – more discussion at next meeting)
- ii. District Address 4 R's
- iii. District has 2 goals
- iv. School must select component from goal areas
- v. Pre & Post Needs Assessment
- vi. Four R's are equal and feed into the fifth R
- vii. Address four R's and focus on two
- viii. Three levels of performance
 - 1. Accredited
 - 2. Conditional
 - 3. Non-Accredited

C. Process GROUP REPORT:

- i. (did not finish – more discussion at next meeting)
- ii. Change "Years" to "Phase."
- iii. District chooses two COMPONENTS (not Rs) for schools to address.
- iv. District develops its goals.
- v. Schools then develop goals/action plans related to the two district-selected COMPONENTS.
- vi. Schools who need NO WORK in the two chosen components can select different components.
- vii. Liaison/Coach (individual or group) is involved throughout process (instead of OVT).
- viii. OVT only comes in at end to validate and evaluate.

D. Building and District Committees GROUP REPORT:

- i. Certain requirements can be waived through a process established by KSDE
- ii. VII – The BLT shall consist of classroom teacher members, representing all academic areas served in the building.
- iii. IX – C1 - The DLT shall consist of at least 50% of classroom teachers
- iv. IX – C3 – The DLT team shall contain at least one teacher representative from each attendance center and at least one representative that exists of the groups listed below:
- v. X – C2 – The DSC shall consist of representatives of the various groups that exist that are demonstrably part of the population of the participant

- E. Outside Validation Team GROUP REPORT:
 - i. Function – Leave Alone
 - ii. Precedence and Selection
 - a. KSDE shall assemble on OVT from a pool of education professionals with formal OVT training from KSDE
 - b. KSDE shall select a chair
 - c. The OVT Chair shall have specific training and shall preside over the OVT
 - iii. Composition
 - a. No Changes
 - b. No Changes
 - c. OVT cannot be employees or cannot concurrently serve on other committees within the participant’s organization
 - d. No Changes
 - e. OVT members must complete a No Conflict of Interest Assurance form, which KSDE, Superintendent, and OVT must keep on file for review
 - iv. Training/Orientation
 - a. No Changes
 - b. Chairs must have specific training in being a chair
 - c. OVT members must have continual training every five years or as updates are made
 - v. Commitment
 - a. No Changes
 - b. OVT members shall participate actively in all discussions Face to Face, online, or in person
 - vi. Reimbursement
 - a. Through a process, timeline, and restrictions determined by the KSDE and existing statues or regulations, participants shall reimburse OVT members’ for mileage, lodging, (up to 2 nights) and tolls to and from required training, meetings, and on-site visits
 - b. Through a process, timeline, and restrictions determined by the participants and existing statues or regulations, participants shall reimburse OVT members’ for mileage, lodging (up to 2 nights), and tolls to and from required training, meeting, and on-site visits
 - c. Through a process, timeline, and restrictions determined by the participants and existing statues or regulations, participants shall provide or reimburse OVT members’ lunch and dinner on Day 1 of on-site visits and breakfast and lunch on Day 2 on-site visits (if Day 2 is necessary)
 - d. No Changes

IV. Action Item

A. Levels of Accreditation

- i. Accredited**
- ii. Accredited Conditional**
- iii. Not Accredited**

MOVED: Cathy Brandt

SECONDED: Bert Lewis

RESULT: Motion passed unanimously.

- V. Action Items for next meeting
 - A. Needs Assessment – AI for April 6 meeting
 - B. Prerequisites
 - C. Process
 - D. Building and District Committees
 - E. Outside Validation Team

DISMISSAL 2:15 PM