PK-12 Accreditation Advisory Council MINUTES
Monday, February 9, 2014, 9:00 a.m. – 2:00 p.m.
Landon State Office Building
900 SW Jackson St., Topeka KS 66606

Minutes recorded by: Amanda Noll

Members present:

Tom Armstrong  Mary Colvin  Volora Hanzlice  Bert Lewis  Joe Speicher
Cindi Barta    Nick Compagnone  Sue Jenkins  Terry McEwen  Pam Stranathan
Tammy Bartels  Mary Cooper   Brian Jordan  Tammy Mitchell  Denise Sultz
Nancy Bolz     Ann Garvin    Ryan Karjala  Angie Mullen  Brad Weaver
Cathy Brandt   Jane Groff    Michael King  Mandy Rohr

KSDE staff present: Bill Bagshaw, Scott Myers, Amanda Noll, Kelly Slaton

ITEMS DISCUSSED:

9:00 a.m.

I. WELCOME AND INTRODUCTIONS - Cindi Barta, Chair; Mandy Rohr, Vice-Chair

   A. Membership
      i. Introduce New Members
      ii. List of Council Membership
          Chairwoman Barta stated the list of Council members will be sent in an email.

   B. Approvals
      i. Approval of Revised Agenda (AI)
         MOVED: Bert Lewis
         SECONDED: Brad Weaver
         RESULT: Motion passed unanimously.
      ii. Approval of Minutes from Monday, December 1, 2014 (AI)
         MOVED: Bert Lewis
         SECONDED: Tammy Bartels
         RESULT: Motion passed unanimously.

II. Reports/Presentations

   A. Updates
      i. January Update to State Board of Education – Scott Myers
         a. Educator Evaluation
            1. Kelly Slaton presented an update to the State Board and did a great job.
            2. Scott feels the presentation has moved forward.
            3. Outside validation is a top point for the Board.
            4. Presentation to the Board will continue every other month or every third month.
            5. Scott encouraged Council members to speak to the public, KSDE will be happy to provide
               materials and/or assistance as needed.
         b. Accreditation System Authenticated Application concept
            1. Kelly talked about what the system would look like.
            2. The system will walk you through the process step by step.
         c. Draft Prerequisites
            1. Want to move away from the wording “Prerequisite” – maybe “Initial Requirements.”
d. Council will breakout into groups to discuss changes.

d. Draft Process
   1. Council will breakout into groups to discuss changes.

e. Draft Statuses
   1. Council will breakout into groups to discuss changes.

III. Accreditation Work
A. Prerequisites GROUP REPORT:
   i. Possible new term: “Foundations”
   ii. Districts need to meet 9 of these 12 to move forward with accreditation
      1. System complies with state statutory requirements. *look into private systems
      2. All professional staff is licensed and evaluated according to state statutes
      3. Structure in place to engage in the School Improvement & Accreditation process.
      4. Minimum graduation requirements
      5. Accepting student credits
      6. Qualified Admissions offered
      7. (Secondary) Curricula and programs to support student learning *former #8
      8. Curricula and programs to support student learning * former #9
      9. Family & Community engagement policy & plan
     10. Structures in place to address college and career readiness
     11. Programs to support social-emotional development
         a. Early childhood programs
         b. Out of school time programs
         c. Charter education
         d. At-risk program
     12. Diversity & Equity Plan
B. Needs Assessment/Accreditation Statuses GROUP REPORT:
   i. (did not finish – more discussion at next meeting)
   ii. District Address 4 R’s
   iii. District has 2 goals
   iv. School must select component from goal areas
   v. Pre & Post Needs Assessment
   vi. Four R’s are equal and feed into the fifth R
   vii. Address four R’s and focus on two
   viii. Three levels of performance
        1. Accredited
        2. Conditional
        3. Non-Accredited
C. Process GROUP REPORT:
   i. (did not finish – more discussion at next meeting)
   ii. Change “Years” to “Phase.”
   iii. District chooses two COMPONENTS (not Rs) for schools to address.
   iv. District develops its goals.
   v. Schools then develop goals/action plans related to the two district-selected COMPONENTS.
   vi. Schools who need NO WORK in the two chosen components can select different components.
   vii. Liaison/Coach (individual or group) is involved throughout process (instead of OVT).
   viii. OVT only comes in at end to validate and evaluate.
D. Building and District Committees GROUP REPORT:
   i. Certain requirements can be waived through a process established by KSDE
   ii. VII – The BLT shall consist of classroom teacher members, representing all academic areas served in the building.
   iii. IX – C1 - The DLT shall consist of at least 50% of classroom teachers
   iv. IX – C3 – The DLT team shall contain at least one teacher representative from each attendance center and at least one representative that exists of the groups listed below:
   v. X – C2 – The DSC shall consist of representatives of the various groups that exist that are demonstrably part of the population of the participant
E. Outside Validation Team GROUP REPORT:
   i. Function – Leave Alone
   ii. Precedence and Selection
      a. KSDE shall assemble on OVT from a pool of education professionals with formal OVT training from KSDE
      b. KSDE shall select a chair
      c. The OVT Chair shall have specific training and shall preside over the OVT
   iii. Composition
      a. No Changes
      b. No Changes
      c. OVT cannot be employees or cannot concurrently serve on other committees within the participant’s organization
      d. No Changes
      e. OVT members must complete a No Conflict of Interest Assurance form, which KSDE, Superintendent, and OVT must keep on file for review
   iv. Training/Orientation
      a. No Changes
      b. Chairs must have specific training in being a chair
      c. OVT members must have continual training every five years or as updates are made
   v. Commitment
      a. No Changes
      b. OVT members shall participate actively in all discussions Face to Face, online, or in person
   vi. Reimbursement
      a. Through a process, timeline, and restrictions determined by the KSDE and existing statues or regulations, participants shall reimburse OVT members’ for mileage, lodging, (up to 2 nights) and tolls to and from required training, meetings, and on-site visits
      b. Through a process, timeline, and restrictions determined by the participants and existing statues or regulations, participants shall reimburse OVT members’ for mileage, lodging (up to 2 nights), and tolls to and from required training, meeting, and on-site visits
      c. Through a process, timeline, and restrictions determined by the participants and existing statues or regulations, participants shall provide or reimburse OVT members’ lunch and dinner on Day 1 of on-site visits and breakfast and lunch on Day 2 on-site visits (if Day 2 is necessary)
      d. No Changes

IV. Action Item
A. Levels of Accreditation
   i. Accredited
   ii. Accredited Conditional
   iii. Not Accredited
MOVED: Cathy Brandt
SECONDED: Bert Lewis
RESULT: Motion passed unanimously.

V. Action Items for next meeting
A. Needs Assessment – AI for April 6 meeting
B. Prerequisites
C. Process
D. Building and District Committees
E. Outside Validation Team

DISMISSAL 2:15 PM