

REINTEGRATION CHECKLIST

ACTIONS	STAFF RESPONSIBLE	EXTERNAL CONTACTS	TASK COMPLETED
<p>1. Identify student’s return date.</p>	<p>Lead:</p> <p>Backup:</p>	<p>Caregiver contact information:</p> <p>Hospital contact information:</p>	<p>Initials:</p> <p>Date/Time:</p>
<p>2. Develop a safety and support plan with student/caregivers and disseminate to appropriate staff on a need-to-know basis.</p>	<p>Lead:</p> <p>Backup:</p>	<p>Re-integration meeting attendees:</p> <p>Teachers who need to be informed:</p>	<p>Initials:</p> <p>Date/Time:</p>
<p>3. Identify staff supports and a check-in / check-out plan.</p>	<p>Lead:</p> <p>Backup:</p>	<p>Support staff:</p>	<p>Initials:</p> <p>Date/Time:</p>
<p>4. File the reintegration / student support plan with the school office and/or building administrator and/or the SMHT Coordinator.</p>	<p>Lead:</p> <p>Backup:</p>	<p>Who was the plan filed with?</p>	<p>Initials:</p> <p>Date/Time:</p>