

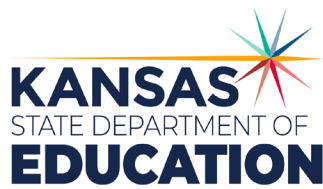
# Local Consolidated Plan (LCP)

2022-2023



## 2022-2023 LCP Final Expenditure Report Reference Guide

**Due: January 15, 2024**




<https://apps.ksde.org/authentication/login.aspx>

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KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 SW Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201*

# LCP Final Expenditure Report Reference Guide

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## HEADS UP Technical and Program Notes

### Technical Notes:

<b>Browser Requirements</b>	<p>For the LCP Final Expenditure Report, KSDE supports the following internet browsers:</p> <ul style="list-style-type: none"> <li>• Microsoft Edge (version 18 or newer)</li> <li>• Apple Safari (version 12.1 or newer)</li> <li>• Google Chrome (version 76 or newer)</li> <li>• Mozilla Firefox (version 68 or newer)</li> </ul> <p>If you are having issues viewing the LCP Final Expenditure Report, please contact the KSDE IT Help Desk at (785) 296-7935 or send an e-mail to the LCP Help inbox at <a href="mailto:LCPHelp@ksde.org">LCPHelp@ksde.org</a>. Please include the type of computer and browser version you are using.</p>
<b>Session Time Out</b>	After 45 minutes of inactivity (no <i>Save All</i> or <i>Calculate Totals and Save</i> ), you may need to log in again.
<b>Set Up Bookmarks</b>	<p>It is a good idea to set up bookmarks for the following LCP Application sites.</p> <ol style="list-style-type: none"> <li>1. LCP System login screen: <a href="https://apps.ksde.org/authentication/login.aspx">https://apps.ksde.org/authentication/login.aspx</a></li> <li>2. LCP Application information page (due dates, help information, etc.): <a href="http://ksde.org/Default.aspx?tabid=676">http://ksde.org/Default.aspx?tabid=676</a>.</li> </ol>
<b>Program Notes:</b>	
<b>Save Button</b>	Data will be lost if the <i>Save</i> , <i>Save All</i> , or <i>Calculate Totals and Save</i> buttons are not clicked before leaving each screen.
<b>Indirect Cost Amount</b>	<p><b>Budget Grids:</b> Use of the indirect cost is optional. Review the district's allocation letter to determine the indirect cost rate.</p> <ol style="list-style-type: none"> <li>a. Taking Indirect Cost – Budget for everything except indirect cost amount and the remaining amount will automatically appear in the budget grid under <i>Indirect Cost</i>.</li> <li>b. Not taking Indirect Cost – Budget entire amount in the grid and no amount will show up under <i>Indirect Cost</i>.</li> </ol>
<b>Error Messages</b>	<p><b>For each page:</b> Error checking will be done for each screen once the <i>Save</i>, <i>Save All</i>, or <i>Calculate Totals and Save</i> buttons have been clicked. To view the errors, scroll to the bottom of the page and click the 'Show Details' link. If the 'Stop Submit' checkbox has a checkmark, this means the error must be corrected before the LCP Final Expenditure can be submitted. Once any needed changes are made, the <i>Save</i>, <i>Save All</i>, or <i>Calculate Totals and Save</i> button must be clicked to re-run the error checking for the page.</p> <p>It is a good practice to periodically save and review any errors.</p> <p><b>For the entire LCP Final Expenditure Report:</b> To review the error messages for the entire LCP Final Expenditure Report, click on the 'Submit for Approval' menu link and the errors from all the pages will be listed. Click on the page link to be returned to the page that has the error.</p>

## Local Consolidated Plan (LCP) Final Expenditure Report Basic Overview

There are five (5) basic steps to complete in order for the user to view, input, update and/or submit data. Following is a basic overview and directions for each screen.

If the user requires more in-depth directions, refer to the page number under the column, Screen Name, and view the screen and directions for completion of that screen.

Access the LCP Final Expenditure Report from the 'LCP System' menu link at the following location: <https://apps.ksde.org/authentication/login.aspx>. You may want to bookmark this page or add it to your favorites.

Before proceeding, it is important to know which version of your computer's web browser you are using. You can determine this by clicking "Help", and then click on "About Internet Explorer". For the LCP Final Expenditure Report, KSDE supports the following internet browsers:

- Microsoft Edge (version 18 or newer), Apple Safari (version 12.1 or newer), Google Chrome (version 76 or newer), or Mozilla Firefox (version 68 or newer).

Steps	Screen Name	Basic Directions
Step 1	<b>Login Screen</b>	<ol style="list-style-type: none"> <li>1. Enter a User Name/Password (LCP Contact/LEA district personnel/Consortium personnel).</li> <li>2. Click the 'Login' button.</li> </ol>
Step 2	<b>LCP System Menu</b>	<ol style="list-style-type: none"> <li>1. Click on the 'LCP System' menu link.</li> <li>2. When the 'LCP System' menu opens, click on the 'LCP Final Expenditure Report' menu link.</li> </ol>
Step 3	<b>Select Year / Cycle</b>	<p>Note: The first time the LCP Final Expenditure Report is opened, click on the 'Open 2023 LCP Final Expenditure Report' button.</p> <ol style="list-style-type: none"> <li>1. Choose 2022-2023 (or appropriate year) Cycle 1 – Click on the <b>Select Cycle</b> link, then click on the menu on the left-hand side for the desired screen. Note: Make sure that the desired Year / Cycle displays in the header of the page.</li> <li>2. Cycle 1 = initial LCP Final Expenditure Report Cycle 2 = first amendment (budget) Cycle 3 = second amendment (budget), etc.</li> </ol> <p>Note: There is a limit of 5 Cycles.</p>
Step 4	<b>LCP Final Expenditure Report</b>	<ol style="list-style-type: none"> <li>1. On the left side of the screen is a <b>Menu</b> listing for each screen.</li> <li>2. First, review the <b>District Information</b> for accuracy.</li> <li>3. Second, complete the <b>FE Report – REAP, FE Report – Transferability, or FE Report – No REAP/Transfer</b> page.</li> <li>4. Proceed to the other screens.</li> </ol> <p>Note: Screens where funds are retained will be required.</p>
Step 5	<b>Submit for Approval</b>	<ol style="list-style-type: none"> <li>1. <b>Only the LEA personnel that have login identification as "District Submit" will have access to the Submit for Approval button.</b></li> </ol>

## Login Screen – Help

### Step 1

Login Information

Registering

Footer Information

Common Authentication Login

User Name:

Password:

Login

[Forgot Your Password?](#)

KSDE applications support the following browsers: for Microsoft Windows - Internet Explorer (IE) 10, IE 11 when run in compatibility mode; for Macintosh - Firefox v27 to v44.0

[Need help?](#) Click on the help icon for a series of Flash tutorials about the User Login.

New User Registration

Users who are not registered to have an individual login and password for accessing KSDE web applications, click here to register.

Register

System Maintenance Notices

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IT Help Desk: (785) 296-7935  
200 West Monroe, Suite 105  
Topeka, KS 66612

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KSDE General Counsel  
900 SW Jackson  
Topeka, KS 66612  
785-296-3201

### Login Information

If you have a User Name/Password on file with KSDE, complete the following steps to access your district's LCP Final Expenditure Report in order to input, update and/or submit:

- Type in your USER NAME (a minimum of 8 characters and is case sensitive; must have at least one uppercase letter and one lowercase letter)
- Type in your PASSWORD (a maximum of 15 characters and is case sensitive)
- Use the mouse to click on the *Login* Button or hit ENTER.

**Note:** There is not a Public (Read-Only) Access point to the LCP System, so it will be necessary to have a User Name and Password.

The people that will need to register in order to access the 'LCP System' will be the district LCP Contact and other district-level personnel, the district superintendent, the Consortium personnel and KSDE Title Programs and Services Staff.

**Note:** *If you have problems logging in to the 'LCP System', contact the KSDE IT Help Desk at (785) 296-7935.*

### Registering

If you do not have a User Name/Password for accessing the KSDE web applications, you will first need to register.

- Click on the *Register* button.
- Once you have registered your contact information, you will receive an e-mail confirming your registration. After your request has gone through the KSDE approval process, you will receive a confirmation e-mail, and you will be able to access the 'LCP System', which contains the LCP Final Expenditure Report.

### Footer Information

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**KSDE User Registration – Help**

**Contact Information**

KSDE User Account Management

[Back to Login Page](#)

\* Indicates required field.

Manage KSDE User Account for User Name nicoledawn

First Name:\*

Last Name:\*

Phone #:\*

Email Address:\*

Please select the applications that you would like to access:\*

Application Name	Application Access Level
<input type="checkbox"/> Accreditation System	KSDE Read Only KSDE Admin
<input type="checkbox"/> AMOSS - Academic Measures of Student Success	KSDE Internal
<input type="checkbox"/> Annual Statistical Report(18E)	KSDE Internal KSDE Consultant (Read Only)
<input type="checkbox"/> Assessment and Accountability Communications	KSDE Internal KSDE Consultant
<input type="checkbox"/> Auditor App 2016	State Update State Admin
<input type="checkbox"/> Auditor App 2017	State Update State Admin
<input type="checkbox"/> Auditor File Exchange	State Auditor Entry KSDE Admin
<input type="checkbox"/> Auditor Files	KSDE User KSDE Admin
<input checked="" type="checkbox"/> CLP System	Auditor Read Only KSDE User
<input type="checkbox"/> Lea Forms	KSDE
<input type="checkbox"/> License Application	KSDE
<input type="checkbox"/> Measurable Objectives	KSDE Internal KSDE Consultant (Read Only)
<input type="checkbox"/> Migrant2	KSDE Admin KSDE Auditor View Only
<input type="checkbox"/> NAPS	KSDE Admin
<input checked="" type="checkbox"/> Neglected or Delinquent	State Admin State Audit

**Access Information**

Please enter your login ID and password.

Login ID:\*

Change Your Password (Optional):

New Password: \*

Please reenter your new password: \*

Please enter a password that contains at least 8 characters and at least one uppercase letter, one lowercase letter, and one number or special character.

**Login Information**

IN CASE YOU FORGET YOUR PASSWORD:

Enter your birthdate, then choose a question, answer only you know the answer and which has multiple choice with your password. If you forget your password, we'll verify your identity by asking you to enter your birthdate and the answer to this question.

Birthdate (MM/DD/YYYY):\*

Question:\*

What is my dog's name?

Answer (this field is case-sensitive):\*

**Password Reminders**

[System Maintenance Notices](#)

**Footer Information**

### **Contact Information**

In the 'Contact Information' section, enter the following information:

1. Enter the contact person's First Name
2. Enter the contact person's Last Name
3. Enter the contact person's Phone Number
4. Enter the contact person's Email Address
5. In the 'Organizations' section, enter the District information, and
6. Enter 'All Buildings' in the drop-down list since this is a district-level report.

### **Access Information**

In the 'Application Access' section, select the following information:

1. Click on 'LCP System' in the Application Name column
2. Highlight either the 'District Update' or the 'District Submit' selection in the Application Access Level column

**Note: 'District Update' – Access to enter and print all report data, but does not have Submit permissions. 'District Submit' – Access to enter and print all report data, and has access to submit the report.**

### **Login Information**

In the new login information section, enter the following information:

1. Enter a User Name (case-sensitive)
2. Enter a Password, then re-enter your Password for verification (case-sensitive)

Passwords will need to contain the following:

- At least 8 characters
- At least one uppercase letter
- At least one lowercase letter
- At least one number or special character

### **Password Reminders**

In the 'In Case You Forgot Your Password' section, enter the following information to allow KSDE to provide you with the saved information:

1. Enter the contact person's birth date
2. Enter a 'Hint' question
3. Enter the answer to the 'Hint' question

### **Footer Information**

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

Once each of these sections has been completed, click the **Submit** button.

You will be notified by e-mail from KSDE once your registration has been approved and completed, and at that point you will be able to access the LCP System.



## Login Screen - Help



KSDE Common Authentication (TEST)

### Login Information

### Forgotten Password

### Footer Information

Common Authentication Login

User Name:

Password:

Login

Forgot Your Password?

KSDE applications support the following browsers: for Microsoft Windows - Internet Explorer (IE) 10, 9, 8, 7, 6, 5, 4, 3, 2, 1, Firefox (in compatibility mode), for Macintosh - Firefox v27 to v44.0

Need help? Click on the help icon for a series of Flash tutorials about the User Login.

New User Registration

If you have not yet registered to have an individual login and password for accessing KSDE web applications, click here to register.

Register

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900 SW Jackson  
Topeka, KS 66612  
785-296-3201

### Login Information

If you have a User Name/Password on file with KSDE (including all KSDE web applications), complete the following steps to access your district's LCP System in order to input, update and/or submit.

- Type in your USER NAME (case-sensitive)
- Type in your PASSWORD (case-sensitive)
- Use mouse to click on the *Login* button or hit the ENTER key

### Password on file –

- This information has been submitted and is on file with the Kansas Department of Education.
- Depending on the submitted User Name designation, users will be able to input/update data and submit/approve the LCP Final Expenditure Report.

### Forgotten Password

**Forgot Your Password?:** If you have a User Name/Password on file, but have forgotten your password:

- Click on the [Forgot Your Password?](#) link
- From the 'Forgot Your Password' screen, enter your User Name (case-sensitive) and click the *Submit* button
- Enter your birth date, answer the question you set up (case-sensitive) and then type a new password.
- Click the *Submit* button

### Footer Information

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

## Application Menu - Help



## User Login for KSDE Web Applications

### Menu Options

### Account Links

### Footer Information

KSDE Web Applications

My Applications (Click a link below)

[1.LCP System](#)

[Manage My Account](#) [Logoff](#)

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Topeka, KS 66612  
(785) 296-3201

### Menu Options

This area will include the name(s) of the web reports the user has access to.

#### Directions:

1. On the 'KSDE Web Applications' menu, click on the LCP System link.

**Note: If the 'LCP System' link is grayed out, it is pending approval from your district's superintendent.**

### Account Links

**Manage My Account link:** This link will open the 'Manage KSDE User Account' page, where the user's information can be updated.

**Logoff link:** This link will open 'KSDE User Login' page, and the user will be logged out of the KSDE system.

### Footer Information

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**LCP System Menu - Help**

**Step 2**

**Menu Options**

**Program Information**

**Footer Information**

**Local Consolidated Plan System Menu**

[LCP Consortium Assignments](#)

[LCP Application](#)

[LCP Annual Report](#)

[LCP Revision and Carryover](#)

[LCP Final Expenditure](#)

[LCP Carryover Final Expenditure Report](#)

[Paraprofessional Certificate](#)

[KSDE Web Applications](#)

[Logout](#)

The Local Consolidated Plan (LCP) Final Expenditure Report is completed by districts to document how federal funds included in the LCP Application were expended. The funds included are:

- Title I, Part A - Improving Basic Programs Operated by State and Local Educational Agencies
- Title II, Part C - Education of Migratory Children
- Title II, Part A - Supporting Effective Instruction
- Title III, Part A - Language Instruction for English Learners and Immigrant Students
- Immigrant Programs
- Title IV, Part A - Student Support and Academic Enrichment Grants

Due January 15, 2024

Audit ID: ncbkssbmit - Access Level: District

Kansas State Department of Education - Send questions to [LCP@kstate.edu](mailto:LCP@kstate.edu)

## Menu Options

The following menu options will be available in the LCP System:

- **LCP Consortium Assignments** – This program is where Districts indicate whether they are retaining or relinquishing their program funds for the upcoming school year. If relinquishing funds, they specify where their funds will be relinquished to.
- **LCP Application** – This program is where Districts budget their allocated program funds for the current school year.
- **LCP Annual Report** – This program is where Districts enter data for the number of students served with the program funds for the past school year.
- **LCP Revision and Carryover** – This program is where Districts enter any revised budget information and request to carry over funds into the next fiscal year.
- **LCP Final Expenditure Report** – This program is where Districts enter any final expenditure information.
- **LCP Carryover Final Expenditure Report** - This program is where Districts indicate how carryover funds approved on the LCP Revision and Carryover two years prior were actually expended (for FY 2024, districts will report how they expended FY 2022 carryover funds).
- **KSDE Web Applications** – This selection will take the user to the KSDE Authentication system while still logged in. The available KSDE applications for the user will be displayed.
- **Logout** – This selection will log the user out of the KSDE Authentication system.

The different menu options can be accessed without having to log out of the KSDE Authentication system.

## Program Information

When any of the selections for the 'LCP System' is highlighted with the mouse pointer, an information section will open to the right which will list general information for the program, along with the current due date.

### **Footer Information**

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

## Select Cycle / Year - Help

### Help Information

### Header Information

### Step 3p

### Cycle Links

### Application Menu

### Footer Information

District: 00316 Golden Plains School Year: 2022-2023 Cycle: 1 Open Audit ID: ndarksubm12 Access Level: DistrictsSubmit

Select year/cycle Select an existing cycle or start a new cycle

Home > Final Expenditure

Home

- Select Year / Cycle
- LCP System Menu
- Login
- Final Expenditure Report
  - District Information
  - FE Report - Transferability
  - Title I
  - Title IA
  - Title III
  - Immigrant
  - Title I/VA
  - Migrant
  - View Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Currently Selected Cycle: 1 Open  
Currently Selected Year: 2022-2023

Select Cycle	School Year	District	Cycle	Status	Submit Date	Approval Date	Disapproval Date	Edit by	Edit Date
Select Cycle	2022-2023	00316	1	Open				ndarksubm12	9/18/2023 1:31:17 PM
Select Cycle	2021-2022	00316	1	Approved	9/7/2022 1:02:11 AM	9/7/2022 11:08:11 AM		nicole.dawn	9/7/2022 11:08:11 AM
Select Cycle	2020-2021	00316	1	Approved	12/17/2021 11:02:48 AM	2/15/2022 9:21:09 AM		nicole.dawn	2/15/2022 9:21:09 AM
Select Cycle	2019-2020	00316	1	Approved	12/15/2020 11:16:39 AM	2/4/2021 10:22:43 AM		nicole.dawn	2/4/2021 10:22:43 AM
Select Cycle	2018-2019	00316	1	Approved	12/16/2019 9:33:24 AM	2/4/2020 8:38:34 AM		nicole.dawn	2/4/2020 8:38:34 AM
Select Cycle	2017-2018	00316	1	Approved	1/16/2019 11:40:53 AM	1/25/2019 1:03:25 PM		nicole.dawn	1/25/2019 1:03:25 PM
Select Cycle	2016-2017	00316	1	Approved	1/16/2018 2:18:41 PM	1/26/2018 11:37:34 AM		17714	1/26/2018 11:37:34 AM
Select Cycle	2015-2016	00316	1	Approved	1/16/2017 5:46:48 PM	1/27/2017 9:49:17 AM		nicole.dawn	1/27/2017 9:49:17 AM
Select Cycle	2014-2015	00316	1	Approved	1/5/2016 2:09:05 PM	1/22/2016 10:14:23 AM		nicole.dawn	1/22/2016 10:14:23 AM
Select Cycle	2013-2014	00316	1	Approved	1/23/2015 1:51:39 PM	1/30/2015 10:29:47 AM		nicole.dawn	1/30/2015 10:29:47 AM
Select Cycle	2012-2013	00316	1	Approved	2/21/2014 1:55:55 PM	2/24/2014 10:54:31 AM		nicole.dawn	2/24/2014 10:54:31 AM
Select Cycle	2011-2012	00316	1	Approved	3/1/2013 10:48:09 AM	3/4/2013 7:21:09 AM		nicole.dawn	3/4/2013 7:21:09 AM
Select Cycle	2010-2011	00316	1	Approved	1/5/2012 2:02:07 PM	1/6/2012 7:41:25 AM		nicole.dawn	1/6/2012 7:41:25 AM
Select Cycle	2009-2010	00316	1	Approved	2/4/2011 2:00:25 PM	2/9/2011 7:44:56 AM		nicole.dawn	2/9/2011 7:44:56 AM
Select Cycle	2008-2009	00316	2	Approved	10/15/2010 1:33:09 PM	10/15/2010 1:42:10 PM		nicole.dawn	10/15/2010 1:42:10 PM
Select Cycle	2008-2009	00316	1	Approved	1/26/2010 3:34:16 PM	1/27/2010 8:38:37 AM		nicole.dawn	1/27/2010 8:38:37 AM

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Help Desk: (785) 296-4925  
656-7383/344-3300  
Landon State Office Building  
900 SW Jackson St., Suite 620  
Topeka, KS 66612-1212  
Send Questions to: [LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)

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[KSDE User Policy](#) \* [Privacy Statement](#) \* [FOIA Statement](#)

## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Cycle Links

### Select Cycle:

The 'Select Year / Cycle' grid will display each of the Cycles starting with year 2008-2009 with the most recent Cycle listed first.

### Directions:

- Click on the 'Select Cycle' link to access the desired Cycle. The menu on the left-hand side will display the options for the Cycle selected.
  - Cycle 1 is the initial LCP Final Expenditure Report.
  - Cycle 2 is the first Budget Amendment.
  - Cycle 3 is the second Budget Amendment, etc.

**Note: There is a limit of 5 Cycles for the LCP Final Expenditure Report.**

- Click on the desired page link from the menu on the left-hand side.

**Note: Make sure the information for the desired Cycle is displayed at the top of the page.**

### To create a Budget Amendment:

1. Click the *Budget Amendment* button, which will be visible and located above the 'Year/Cycle' table after a Cycle has been approved. The 'District Information' screen will open and the next Cycle number will display in the 'Cycle' field. The approved budget will now be open for changes.
2. Once changes have been made, go to the 'Submit for Approval' screen to resubmit the LCP Final Expenditure Report.

**Note:** *Only click on the 'Budget Amendment' button if there is a change that needs to be made to the current Cycle, which will then be submitted to KSDE for review and approval. A new Cycle will be created and the data that was submitted in the earlier Cycle will be saved and retained.*

### Status:

The 'Status' link will display the current status of the Cycle.

1. Click on the 'Status' link in order to 'expand' the history for the Cycle, which will list the most current activity first. Each history entry will show the User ID, Status and Date/Time of the activity.

Click on the 'Status' link again in order to 'collapse' the history for the Cycle.

### Application Menu

The Application Menu will be listed on the left-hand side of each of the screens for the LCP Final Expenditure Report. All Program pages will be accessible, even if funds were not retained for the corresponding program.

1. Click on a menu item to open the corresponding page.

**Note:** *When the LCP Final Expenditure Report is first opened, it may not display all of the menu listings. Once a Year/Cycle is selected, all of the menu options will be available.*

**Note:** *The solid 'triangle' symbols in the menu can be clicked on to expand or collapse the menu. If the solid 'triangle' is pointing down, this means the menu has been expanded; clicking on the triangle will collapse the menu. If the solid 'triangle' is pointing to the right, this means the menu has been collapsed; clicking on the triangle will expand the menu.*

### Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

**District Information - Help**

**Step 4**

**Help Information**

**Header Information**

**Contact Information**

**Save Information**

**Comments**

**Footer Information**



[General Help](#)

[Bottom of Page](#)

District: District Governance School Year: 2022-2023 Cycle: I In-Process

Audit ID: nclark@ksde.org Access Level: District Admin

District Information (Primary Contact)

[District Information Help](#)

- Home
- Select Year / Cycle
- LCP System Menu
- Logout
- Final Expenditure Report
  - District Information
  - FE Report - Transferability
  - Title I
  - Title IIA
  - Title III
  - Immigrant
  - Title IVA
  - Migrant
  - View Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Home > Final Expenditure > District Information

Name:

Title:

Work Telephone Number:

Mailing Address:

City:  State:  Zip:

Email Address:

Fax:

Submitter Comments  
(1000 character limit)

KSDE Comments  
(1000 character limit)

[Show Details...](#)

No Errors found.

[Show Details...](#)

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[Top of Page](#)

## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**District Information Help:** This link will open the 'District Information Help' page, which will give an overview of how to complete the 'District Information' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Contact Information

This section identifies the primary contact information for the Local Consolidated Plan. This information has been pre-populated based on data collected by KSDE in the most recently completed component of the LCP System. The listed individual will be sent a confirmation notice via email when the LCP Final Expenditure Report has been submitted by the district and reviewed by KSDE staff. Therefore, it is very important to provide the correct email address.

### Directions:

1. Review all of the LCP Contact information that was pre-populated.
2. Make any necessary changes to the information.

**Note: The hyperlink for the LCP Contact's e-mail address will update once the Save button has been clicked.**

3. Once all LCP Contact information has been updated, click the Save button.

## Save Information

1. Click the Save button in order to save any changes made to the 'LCP Contact Information'.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the Save button.
4. Re-check for error messages.

**Note: For a list of the error messages and resolutions, consult the online Help pages.**

## Comments

Enter any necessary comments in the 'Submitter Comments' box and click the Save button.

**Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.**

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

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**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.



# FE Report – No REAP/Transfer – Help

Help Information

Header Information

Pre-loaded Information

Save Information

Comments

Footer Information



District: 00500 Kansas City School Year: 2022-2023 Cycle: 1 Open

Audit ID: ncrarksubmit Access Level: DistrictSubmit

[General Help](#)

[Bottom of Page](#)

[No REAP or Transfers](#)

Final Expenditure Report - No REAP or Transfer

- Home
- Select Year / Cycle
- LCP System Menu
- Logout
- Final Expenditure Report
  - District Information
  - FE Report - No REAP/Transfer
  - Title I
  - Title II A
  - Title III
  - Immigrant
  - Title IV A
  - Migrant
  - New Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Home > Final Expenditure > FE Report

Directions: The report is final if all funds are liquidated. A final report is due immediately after liquidation of funds, but no later than January 15, 2024. Please retain a copy of the report for review by the auditor. The Title I, Title II A, Title III, Immigrant, Title IV A and Migrant pages should be completed with the actual expenditures for each program. DO NOT include any FY 2022 Carryover funds or any local funds. DO NOT include programs in which funds have been relinquished.

	Title I	Title II A	Title III	Immigrant	Title IV A	Title V	Migrant
1. Total FY 2022 Allocation	12284057	1436405		876668	0	626669	214370
2. FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover	12284057	1436405		876668	0	626669	214370
3. FY 2023 Carryover Amount Approved on 2023 Revision and Carryover	150000	0		0	0	0	0
4. FY 2023 Final Budget Amount Expended - Grand Total (from line 2)	0	0		0	0	0	0
5. Amount to be Returned or Released (subtract line 4 from line 2)	12284057	1436405		876668	0	626669	214370

Save All

Clear

Submitter Comments  
(1000 character limit)

KSDE Comments  
(1000 character limit)

Show Details...

No Errors Found

Show Details...

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## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**No REAP or Transfer Help:** This link will open the 'No REAP or Transfer Help' page, which will give an overview of how to complete the 'FE Report – No REAP/Transfer' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Pre-Loaded Information

The Total FY 2023 Allocation, FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover, and FY 2023 Carryover Amount Approved on 2023 Revision and Carryover information for each Federal program has been pre-populated based on the most recently approved FY 2023 LCP Revision and Carryover.

**Note: These fields are not editable.**

## Save Information

### Directions:

1. Click the Save All button in order to save any changes made to the 'FE Report – No REAP/Transfer' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Save All* button.
4. Re-check for error messages.

**Note: For a list of the error messages and resolutions, consult the online Help pages.**

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Save All* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.**

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

# FE Report – Transferability – Help



[General Help](#)

[Bottom of Page](#)

## Help Information

District: 00316 Golden Plains School Year: 2022-2023 Circle: 1 In-Process

Audit ID: nrlaksubmit? Access Level: District/Submit

## Header Information

### Final Expenditure Report - Transferability

[Transferability Help](#)

## Pre-loaded Information

- Home
- Select Year / Circle
- LCP System Menu
- Logout
- Final Expenditure Report
  - District Information
  - FE Report - Transferability
    - Title I
    - Title II-A
    - Title III
    - Immigrant
    - Title IV-A
    - Migrant
  - View Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Home > Final Expenditure > FE Report

Directions: The report is final if all funds are liquidated. A final report is due immediately after liquidation of funds, but no later than January 15, 2024. Please retain a copy of the report for review by the auditor. The Title I, Title II-A, Title III, Immigrant, Title IV-A and Migrant pages should be completed with the actual expenditures for each program. DO NOT include any FY 2023 Carryover funds or any local funds. DO NOT include programs in which funds have been relinquished.

	Title I	Title II-A	Title III	Immigrant	Title IV-A	Migrant
1. FY 2023 Total Allocation (include any funds transferred; do not include 2022 Carryover)	63790	4550	0	0	0	0
2. FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover	63290	4550	0	0	0	0
3. FY 2023 Carryover Amount Approved on 2023 Revision and Carryover	1500	500	0	0	0	0
4. FY 2023 Final Budget Amount Expended - Grand Total (from line 2)	63290	4550	0	0	0	0
5. Amount to be Returned or Released (subtract line 4 from line 2)	0	0	0	0	0	0

Save All Clear

## Comments

Submitter Comments  
(1000 character limit)

KSDE Comments  
(1000 character limit)

[Show Details...](#)

No Errors found.

[Show Details...](#)

## Footer Information

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## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Transferability Help:** This link will open the 'Transferability Help' page, which will give an overview of how to complete the 'FE Report - Transferability' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Pre-Loaded Information

The FY 2023 Total Allocation, FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover, and FY 2023 Carryover Amount Approved on 2023 Revision and Carryover information for each Federal program has been pre-populated based on the most recently approved FY 2023 LCP Revision and Carryover.

**Note: These fields are not editable.**

## Save Information

### Directions:

1. Click the *Save All* button in order to save any changes made to the 'FE Report – Transferability' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Save All* button.
4. Re-check for error messages.

**Note: For a list of the error messages and resolutions, consult the online Help pages.**

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Save All* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.**

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

FE Report – REAP  
– Help



General Help

Bottom of Page

District: 00102 Cimarron-Essig School Year: 2022-2023 Cycle: 1 Approved

Audit ID: jnkdark Access Level: KSDEUser

Help Information

Header Information

Final Expenditure Report - REAP

REAP Help

- Home
- Select Year / Cycle
- Select District
- LCP System Menu
- Logout
- Final Expenditure Report
  - District Information
  - FE Report - REAP
  - FE Report - REAP (Actual)
  - Title I
  - Title II - REAP
  - Title III
  - Immigrant
  - Title IV - REAP
  - Migrant
  - View Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Home > Final Expenditure > FE Report

Directions: The report is final if all funds are liquidated. A final report is due immediately after liquidation of funds, but no later than January 15, 2024. Please retain a copy of the report for review by the auditor. The Title I, Title II, Title III, Immigrant, Title IV and Migrant pages should be completed with the actual expenditures for each program. DO NOT include any FY 2022 Carryover funds or any local funds. DO NOT include programs in which funds have been relinquished.

	Table I	Table II-A	Table II-B	Table III	Immigrant	Table IV-A	Table V	Migrant
1. Total FY 2023 Allocation	80725	5249			0	0	1405	28025
2. FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover	70725	5249			0	0	405	28025
3. FY 2023 Carryover Amount Approved on 2023 Revision and Carryover	10000	0			0	0	1000	0
4. FY 2023 Final Budget Amount Expended - Grand Total (from line 2)	10000	5249			0	0	405	10000
5. Amount to be Returned or Released (subtract line 4 from line 2)	60725	0			0	0	0	28025

Save All

Clear

Submitter Comments  
(1000 character limit)

KSDE Comments  
(1000 character limit)

Show Details...

No Errors found.

Show Details...

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Footer Information

### Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**REAP Help:** This link will open the 'REAP Help' page, which will give an overview of how to complete the 'FE Report - REAP' page of the 'LCP Final Expenditure Report'.

### Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

### Pre-Loaded Information

The Total FY 2023 Allocation, FY 2023 Final Budget Amount Approved on 2023 Revision and Carryover, and FY 2023 Carryover Amount Approved on 2023 Revision and Carryover information for each Federal program has been pre-populated based on the most recently approved FY 2023 LCP Revision and Carryover.

**Note: These fields are not editable.**

### Save Information

#### Directions:

1. Click the *Save All* button in order to save any changes made to the 'FE Report – REAP' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Save All* button.
4. Re-check for error messages.

**Note: For a list of the error messages and resolutions, consult the online Help pages.**

### Comments

#### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Save All* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.**

### Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

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**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

# FE Report – REAP (Actual) – Help

## Help Information

## Header Information

## Pre-loaded Information

## Save Information

## Comments

## Footer Information



General Help

Bottom of Page

District: 00102 Cimarron-Fenton School Year: 2022-2023 Cycle: 1 Approved

Audit ID: inkdark Access Level: KSOEAdmin

REAP - Actual Expenditures

Print Report/Details

- Home
- Select Year / Cycle
- Select District
- LCP System Menu
- Logout
- Final Expenditure Report
  - District Information
  - FE Report - REAP
  - FE Report - REAP (Actual)
  - Title I
  - Title II A - REAP
  - Title III
  - Immigrant
  - Title IV A - REAP
  - Migrant
  - View Program Budget Summary
  - View Comments
  - View Reports
  - Submit for Approval

Home > Final Expenditure > Report Actual Expenditures

### Directions:

- Column 2, list the FY 2023 Actual Expenditures used for each of the regular programs listed.
- Column 3, list the FY 2023 Actual Expenditures from the original program used for REAP activities.
- Columns 4-10, list the amount of REAP funds (from Column 3) that were used in each of the programs listed. (Note: The sum of Columns 4-10 should equal the amount in Column 3 for each program.)

Actual Expenditures									
	1. FY 2023 Actual Expenditures from Original Program used for REAP	2. FY 2023 Actual Expenditures from Original Program used for REAP	3. FY 2023 Actual Expenditures from Original Program used for REAP	4. Title I	5. Title IIA	6. Title IID	7. Title III B. Immigrant	9. Title IV A	10. Title V
Title I	10000	10000							
Title IA	249	249	5000	5000			0		0
Title ID									
Title III	0	0							
Immigrant	0	0							
Title IV A	4056	0	4056	4056	0		0		
Migrant	10000	10000							
TOTAL	\$29,305	\$29,305	\$9,056	\$9,056	\$0	\$0	\$0	\$0	\$0

Save All Clear

Submitter Comments  
(1,000 character limit)

KSOE Comments  
(1,000 character limit)

Show Details...

No Errors Found.

Show Details...

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Top of Page

## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Actual Expenditures Help:** This link will open the 'REAP (Actual Expenditures) Help' page, which will give an overview of how to complete the 'FE Report – REAP (Actual)' page of the 'LCP Final Expenditure Report'.

## Header Information

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**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Pre-Loaded Information

The FY 2023 Final Budget Amt Expended – Grand Total information (Column 1) for each Federal program has been pre-populated based on the information that was entered on the FE Report – REAP page.

**Note: These fields are not editable.**

## Save Information

### Directions:

1. Enter amounts not REAPed in the FY 2023 Actual Expenditures used in the Regular Program column (Column 2) for each Federal program.
2. Enter amounts REAPed in the FY 2023 Actual Expenditures from Original Program used for REAP Activities column (Column 3) for each Federal program.
3. For each Federal program with funds in the FY 2023 Actual Expenditures from Original Program used for REAP Activities column, indicate in columns 4-10 (Title I, Title IIA, Title III, Immigrant, and Title IVA) which program funds were REAPed for.
4. Click the *Save All* button in order to save any changes made to the 'FE Report – REAP (Actual Expenditures)' page.
5. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
6. Correct any information and click the *Save All* button.
7. Re-check for error messages.

**Note: For a list of the error messages and resolutions, consult the online Help pages.**

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Save All* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.**

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

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**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.



Title I - Help

Help Information

Header Information


Budget Grid

Indirect Cost

Save Information

Comments

Footer Information

**LCP Final Expenditure** 

District: 00500 Kansas City School Year: 2022-2023 Cycle: 1 In-Process Audit ID: nclarksubmit Access Level: DistrictSubm

**Title I** Improving Basic Programs Operated by State and Local Educational Agencies Title I Help

Home > Final Expenditure > Title Program

Directions: Complete this page reflecting actual expenditures. DO NOT include carryover amounts. Please use **WHOLE** numbers.

Title I - FY 2023 Final Budget Amount Expended - Grand Total: **\$12,234,000** Restricted Indirect Cost Rate: **0.0876**  
 Maximum Indirect Cost Funds: **\$997,465**  
 Amount Available After Maximum Indirect Cost: **\$11,236,535**

	1000 Instrcn	2100 Svcs Students	2200 Svcs Svcs Staff	2300 Svcs Svcs Adm	2400 Svcs Svcs Sal Adm	3600 Opym Build Svcs	3700 Opym Svcs Svcs Opym	3700 Vehicle Svcs Svcs Opym	3700 Food Svcs Svcs Opym	REAP	TOTAL
100 Salaries	766545	23755	18709	0	34033	0	0	0	0		\$8,453,456
200 Employee Benefits	159571	1268	813	0	5670	0	0	0	0		\$1,587,252
300 Purchased Services	6500	0	49365	0	0	0	0	0	0		\$85,385
400 Purchased Property	0	0	0	0	0	0	0	0	0		\$0
500 Other Preh Services	0	1133	54412	0	11000	0	33094	0	0		\$901,856
600 Supplier Materials	61025	17488	6471	0	3036	0	0	0	0		\$855,991
700 Property	77218	0	400	0	0	0	0	0	0		\$76,218
800 Other	13311	0	10584	0	0	0	0	0	0		\$228,805
<b>TOTAL</b>	<b>\$610,027,490</b>	<b>\$438,876</b>	<b>\$991,263</b>	<b>\$0</b>	<b>\$411,249</b>	<b>\$0</b>	<b>\$330,094</b>	<b>\$0</b>	<b>\$0</b>		<b>\$12,234,000</b>
											<b>Indirect Cost \$5,028</b>
											<b>GRAND TOTAL \$12,239,028</b>

Calculate Totals and Save Clear

Submitter Comments (1000 character limit)

KSDOE Comments (1000 character limit)

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## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Title I Help:** This link will open the 'Title I Help' page, which will give an overview of how to complete the 'Title I' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Budget Grid

### Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Title I – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of budget grid columns plus the amount used for Indirect Cost matches the 'Title I – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

## Indirect Cost

### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up below the budget grid as *Indirect Cost*.

**Note:** *The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.*

## Save Information

### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title I' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

Title IIA – Help

Help Information

Header Information

Budget Grid

Indirect Cost

Save Information

Comments

Footer Information

**LCP Final Expenditure** Kansas Department of Education

District: 00443 Governance: Regular School Year: 2022-2023 Cycle: 1 Approved Audit ID: linkback Account Link: 00000000000000000000

**Title IIA Supporting Effective Instruction**

Home > Final Expenditure > Title Program

Directions: Complete this page reflecting actual expenditures used in the regular program (see Column 2 on the LCP Final Expenditure - REAP (Actual Expenditures) page). Complete the REAP column reflecting expenditures from the original program which were used for REAP activities to another program (see Column 3 on the LCP Final Expenditure - REAP (Actual Expenditures) page). DO NOT include carryover amounts. Please use WHOLE numbers.

Title IIA - FY 2023 Final Budget Amount Expended - Grand Total: **\$5,249** Restricted Indirect Cost Rate: **0.0192**  
 Maximum Indirect Cost Funds: **\$287**  
 Amount Available After Maximum Indirect Cost: **\$4,962**

	1000 Instrum	2100 Svcs Staff	2200 Svcs Staff	2300 Svcs Gen Adm	2400 Svcs Gen Adm	2600 Opntr Builtd Svcs	2700 Vehicle Svcs	3100 Food Svcs Opntr	REAP	TOTAL
100 Salaries	249	0	0	0	0	0	0	0	500	\$5,249
200 Employee Benefits	0	0	0	0	0	0	0	0	0	\$0
300 Purchased Services	0	0	0	0	0	0	0	0	0	\$0
400 Purchased Property	0	0	0	0	0	0	0	0	0	\$0
500 Other Prech Services	0	0	0	0	0	0	0	0	0	\$0
600 Supplies / Materials	0	0	0	0	0	0	0	0	0	\$0
700 Property	0	0	0	0	0	0	0	0	0	\$0
800 Other	0	0	0	0	0	0	0	0	0	\$0
<b>TOTAL</b>	<b>\$249</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>		<b>\$5,249</b>

Indirect Cost: **\$287**

Calculate Totals and Save Clear

Submitter Comments (1,000 character limit)

KSOE Comments (1,000 character limit)

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## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Title IIA Help:** This link will open the 'Title IIA Help' page, which will give an overview of how to complete the 'Title IIA' page of the 'LCP Final Expenditure Report'.

## Header Information

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**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Budget Grid

### Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Title IIA – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of the budget grid columns plus the amount taken for Indirect Cost match the 'Title IIA – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

## Indirect Cost

### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up below the budget grid as *Indirect Cost*.

**Note:** *The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.*

## Save Information

### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title IIA' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

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**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

Title III – Help

Help Information

Header Information

Budget Grid

Indirect Cost

Save Information

Comments

Footer Information

**LCP Final Expenditure** Kansas Department of Education

District: 00500 Kansas City School Year: 2022-2023 Cycle: 1 In-Process Audit ID: rcdarksubmit Access Level: District/School

**Title III** Language Instruction for English Learners and Immigrant Students

Home > Final Expenditure > Title Program

Directions: Complete this page reflecting actual expenditures. DO NOT include carryover amounts. Please use **WHOLE** numbers.

Title III - FY 2023 Final Budget Amount Expended - Grand Total: **\$878,500** Restricted Indirect Cost Rate: **0.0876**  
 Maximum Indirect Cost Funds: **\$70,764**  
 Maximum 2% Administrative Cost, including Indirect Cost: **\$17,571**  
 Amount Available After Maximum Indirect Cost: **\$807,736**

	1000 Insect	2100 Svcs Students	2200 Svcs Svcs Staff	2300 Svcs Svcs Adm	2400 Svcs Svcs Sch Adm	2600 Opn Bldg Svcs	2700 Opn Vehicle	2100 Food Svcs Opn	REAP	TOTAL
100 Salaries	3437	11920	34055	0	0	0	0	0	0	\$493,312
200 Employee Benefits	0	0	68364	0	0	0	0	0	0	\$88,384
300 Purchased Services	0	0	25000	0	0	0	0	0	0	\$25,000
400 Purchased Property	0	0	0	0	0	0	0	0	0	\$0
500 Other Prof Svcs	12000	0	30000	0	0	0	60000	0	0	\$122,000
600 Supplies / Materials	13863	4900	0	0	0	0	0	0	0	\$142,563
700 Property	0	0	0	0	0	0	0	0	0	\$0
800 Other	0	0	7395	0	0	0	0	0	0	\$7,395
<b>TOTAL</b>	<b>\$184,200</b>	<b>\$123,520</b>	<b>\$450,849</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$878,500</b>
										<b>Indirect Cost: \$80</b>
										<b>GRAND TOTAL: \$878,500</b>

Calculate Totals and Save Clear

Submitter Comments (1000 character limit)

KSDE Comments (1000 character limit)

Show Details Missing Value: 1 Show Details

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### Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Title III Help:** This link will open the 'Title III Help' page, which will give an overview of how to complete the 'Title III' page of the 'LCP Final Expenditure Report'.

### Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

### Budget Grid

#### Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on the *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Title III – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of the budget grid columns plus the amount taken for Indirect Cost match the 'Title III - FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

**Note: No more than 2% of the Title III Funds can be used for Administrative costs (columns 2300 & 2400), which includes Indirect Cost.**

### Indirect Cost

#### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up below the budget grid as *Indirect Cost*.

**Note: The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.**

### Save Information

#### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title III' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.



3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

### **Comments**

#### **Directions:**

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

### **Footer Information**

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

Immigrant – Help

Help Information

Header Information

Budget Grid

Indirect Cost

Save Information

Comments

Footer Information

**LCP Final Expenditure** Kansas State Department of Education

2022-2023 Kansas City School Year: 2022-2023 Cycle: 1 In-Process

Audit ID: vcdarksubmit Access Level: District/Submit

Immigrant Immigrant Programs

Home > Final Expenditure > Title Program

**No Title funds available! No entry required.**

Directions: Complete this page reflecting actual expenditures. DO NOT include carryover amounts. Please use **WHOLE** numbers.

Final Expenditure Report

- District Information
- FE Report - No REAP/Transfer
- Title I
- Title IIIA
- Title III
- Immigrant
- Title IIA
- Migrant
- View Program Budget Summary
- View Comments
- View Reports
- Submit for Approval

Immigrant - FY 2023 Final Budget Amount Expended - Grand Total: \$0 Restricted Indirect Cost Rate: 0.0676

Maximum Indirect Cost Funds: \$0

Amount Available After Maximum Indirect Cost: \$0

	1000	2100	2200	2300	2400	2600	2700	2100	REAP	TOTAL
	Instrct	Svcs	Svcs	Svcs	Svcs	Oper	Vehicle	Food		
	Students	Staff	Gen	Sch	Adm	Adm	Oper	Svcs	Svcs	
100 Salaries	0	0	0	0	0	0	0	0	0	\$0
200 Employee Benefits	0	0	0	0	0	0	0	0	0	\$0
300 Purchased Services	0	0	0	0	0	0	0	0	0	\$0
400 Purchased Property	0	0	0	0	0	0	0	0	0	\$0
500 Other Prof Services	0	0	0	0	0	0	0	0	0	\$0
600 Supplies/Materials	0	0	0	0	0	0	0	0	0	\$0
700 Property	0	0	0	0	0	0	0	0	0	\$0
800 Other	0	0	0	0	0	0	0	0	0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Indirect Cost: \$0

GRAND TOTAL: \$0

Calculate Totals and Save Clear

Submitter Comments (1000 character limit)

KSDE Comments (1000 character limit)

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### Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Immigrant Help:** This link will open the 'Immigrant Help' page, which will give an overview of how to complete the 'Immigrant' page of the 'LCP Final Expenditure Report'.

### Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

### Budget Grid

#### Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on the *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Immigrant – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of the budget grid columns plus the amount taken for Indirect Cost match the 'Immigrant - FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

### Indirect Cost

#### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up below the budget grid as *Indirect Cost*.

**Note:** *The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.*

### Save Information

#### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Immigrant' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

## **Comments**

### **Directions:**

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the Calculate Totals and Save button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

## **Footer Information**

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

Title IVA – Help

Help Information

Header Information

Budget Grid

Indirect Cost

Save Information

Comments

Footer Information

**LCP Final Expenditure** Kansas State Department of Education

Access: 00102 Cimarron-Ensign School Year: 2022-2023 Cycle: 1 Approved Audit ID: jidark Access Level: KSDEUser

Title IVA - Student Support and Academic Enrichment Grants

Home > Final Expenditure > Title Program

**Directions:** Complete this page reflecting actual expenditures used in the regular program (see Column 2 on the LCP Final Expenditure - REAP (Actual Expenditures) page). Complete the REAP column reflecting expenditures from the original program which were used for REAP activities to another program (See Column 3 on the LCP Final Expenditure - REAP (Actual Expenditures) page). DO NOT include carryover amounts. Please use WHOLE numbers.

Title IVA - FY 2023 Final Budget Amount Expended - Grand Total: **\$4,056** Restricted Indirect Cost Rate: **0.0192**  
 Maximum Indirect Cost Funds: **\$265**  
 Amount Available After Maximum Indirect Cost: **\$3,791**

	1100 Insects	2100 Svcs Stotens	2200 Svcs Staff	2300 Svcs Adm	2400 Svcs Sch Adm	2500 Svcs Bldg Svcs	2700 Oprn Svcs Oprn	3100 Food	REAP	TOTAL
100 Salaries	0	0	0	0	0	0	0	0	4056	\$4,056
200 Employee Benefits	0	0	0	0	0	0	0	0	0	\$0
300 Purchased Services	0	0	0	0	0	0	0	0	0	\$0
400 Purchased Property	0	0	0	0	0	0	0	0	0	\$0
500 Other Preh Svcs	0	0	0	0	0	0	0	0	0	\$0
600 Supplies/Materials	0	0	0	0	0	0	0	0	0	\$0
700 Property	0	0	0	0	0	0	0	0	0	\$0
800 Other	0	0	0	0	0	0	0	0	0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,056</b>	<b>\$4,056</b>
									<b>Indirect Cost</b>	<b>\$71</b>
									<b>GRAND TOTAL</b>	<b>\$4,056</b>

Calculate Totals and Save Clear

Submitter Comments (1,000 character limit)

KSDE Comments (1,000 character limit)

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## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Title IVA Help:** This link will open the 'Title IVA Help' page, which will give an overview of how to complete the 'Title IVA' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Budget Grid

### Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on the *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Immigrant – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of the budget grid columns plus the amount taken for Indirect Cost match the 'Immigrant - FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

## Indirect Cost

### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up below the budget grid as *Indirect Cost*.

**Note:** *The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.*

## Save Information

### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Immigrant' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

## **Comments**

### **Directions:**

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the Calculate Totals and Save button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

## **Footer Information**

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

# Migrant – Help

## Help Information

## Header Information

## Budget Grids

## Indirect Cost

## Save Information

## Comments

## Footer Information

- Home
- Select Year / Cycle
- LCP System Menu
- Login
- Final Expenditure Report
  - District Information
  - FE Report - No REAP/Transfer
  - Title I
  - Title IA
  - Title III
  - Immigrant
  - Title IIA
  - Migrant
- View Program Budget Summary
- View Comments
- View Reports
- Submit for Approval

Home > Final Expenditure > Title Program

Directions: Complete this page reflecting actual expenditures. Please use WHOLE numbers.

### Regular School Year

Migrant - FY 2023 Final Budget Amount Expended - Grand Total: **\$300,000** Restricted Indirect Cost Rate: **0.0876**  
 Maximum Indirect Cost Funds: **\$25,321**  
 Amount Available After Maximum Indirect Cost: **\$274,679**

	1000 Instrct	2100 Supp Svcs Students	2200 Supp Svcs Staff	2300 Supp Svcs Gen Adm	2400 Supp Svcs Sch Adm	9600 Oper	9700 Vehicle	3100 Food Svcs	REAP	TOTAL
100 Salaries	218239	0	2040	0	0	0	0	0		\$220,929
200 Employee Benefits	5446	0	0	0	0	0	0	0		\$54,446
300 Purchased Services	0	0	0	0	0	0	0	0		\$0
400 Purchased Property	0	0	0	0	0	0	0	0		\$0
500 Other Prch Svcs	0	340	0	0	0	0	0	0		\$5,400
600 Supplies / Materials	0	0	0	0	0	0	0	0		\$0
700 Property	0	0	0	0	0	0	0	0		\$0
800 Other	0	0	0	0	0	0	0	0		\$0
<b>TOTAL</b>	<b>\$264,985</b>	<b>\$3,400</b>	<b>\$20,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$288,785</b>
										<b>Indirect Cost \$4,253</b>
										<b>GRAND TOTAL \$293,038</b>

### Summer Session

	1000 Instrct	2100 Supp Svcs Students	2200 Supp Svcs Staff	2300 Supp Svcs Gen Adm	2400 Supp Svcs Sch Adm	2500 Oper	2700 Vehicle	3100 Food Svcs	REAP	TOTAL
100 Salaries	19104	0	0	0	0	0	0	0		\$19,104
200 Employee Benefits	6366	0	0	0	0	0	0	0		\$6,366
300 Purchased Services	0	0	0	0	0	0	0	0		\$0
400 Purchased Property	0	0	0	0	0	0	0	0		\$0
500 Other Prch Svcs	0	0	0	0	0	0	0	0		\$0
600 Supplies / Materials	8713	0	0	0	0	0	0	0		\$8,713
700 Property	0	0	0	0	0	0	0	0		\$0
800 Other	0	0	0	0	0	0	0	0		\$0
<b>TOTAL</b>	<b>\$34,183</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$34,183</b>

Calculate Totals and Save Clear

Submitter Comments  
(1000 character limit)

KSOE Comments  
(1000 character limit)

Show Details Missing Value: 1 Show Details



## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Migrant Help:** This link will open the 'Migrant Help' page, which will give an overview of how to complete the 'Migrant' page of the 'LCP Final Expenditure Report'.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Budget Grid

### Directions:

1. Check the budget grids for pre-populated information, and make changes as needed. Note: The information in the budget grids were pre-populated based on what was entered in the Final Amount columns of the most recently approved FY 2023 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grids, click on the *Calculate Totals and Save* button.
3. The totals of the budget grid columns plus the amount used for Indirect Cost must equal the 'Migrant – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the totals of the budget grid columns plus the amount taken for Indirect Cost matches the 'Migrant – FY 2023 Final Budget Amount Expended – Grand Total' shown above the budget grid, click on the *Calculate Totals and Save* button.

## Indirect Cost

### Directions:

1. Use of indirect cost funds is optional, not required.
2. If the district chooses not to use indirect cost, simply account for the entire amount of program funds available in the budget grid. Click on *Calculate Totals and Save*.
3. If the district chooses to use all or part of its indirect cost, determine the allowable amount of indirect cost funds you wish to retain for program administration.
  - a. Note the amount listed in the 'Maximum Indirect Cost Funds' field.
  - b. Do not include the indirect cost amount in the budget grid.
  - c. Account for the remaining program funds in the budget grid.
  - d. Click on *Calculate Totals and Save*. Your indirect cost amount will show up under the budget grid as *Indirect Cost*.

**Note:** *The amount shown as Indirect Cost cannot exceed the District's maximum indirect cost amount.*

## Save Information

### Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Migrant' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

**Note:** *For a list of the error messages and resolutions, consult the online Help pages.*

## Comments

### Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

**Note:** *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

## Program Budget Summary - Help

Help Information

Header Information

Object Totals

Program Totals

Footer Information

General Help  
Bottom of Page

District: D0500 Kansas City School Year: 2022-2023 Cycle: 1 In-Process Audit ID: nclarksubmit Access Level: District/Submit  
Program Budget Summary Help

Home  
Select Year / Cycle  
LCP System Menu  
Logout  
Final Expenditure Report  
District Information  
FE Report - No REAP/Transfer  
Title I  
Title IA  
Title III  
Immigrant  
Title IVA  
Migrant  
View Program Budget Summary  
View Comments  
View Reports  
Submit for Approval

	Title I	Title IA	Title IID	Title III	Immigrant	Title IVA	Title V	Migrant	REAP	Object Totals
100 Salaries	8463345	551228		493212	0	262448		238959		\$9,981,762
200 Employee Benefits	1507125	64920		88384	0	41359		54465		\$1,631,863
300 Purchased Services	65395	23232		25000	0	110793		0		\$163,700
400 Purchased Property	0	0		0	0	0		0		\$0
500 Other Prof Services	91165	4366		12200	0	3000		540		\$1,03,321
600 Supplies/Materials	85992	17715		14263	0	13074		500		\$1,41,264
700 Property	76218	0		0	0	7935		0		\$84,153
800 Other	28865	38262		7000	0	4000		0		\$68,827
Indirect Cost	26108	8767		710	0	610		4715		\$123,924
<b>TOTAL</b>	<b>\$12,234,000</b>	<b>\$1,436,485</b>		<b>\$878,500</b>	<b>\$0</b>	<b>\$624,229</b>		<b>\$300,000</b>		<b>\$15,473,224</b>

Note: The REAP column funding amounts are not included in the individual program totals but are included in the object totals.

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Help Desk: (785) 296-4935  
Fax: (785) 281-3791  
Landon State Office Building  
900 SW Jackson St., Suite 620  
Topeka, KS 66612-1444  
Send Questions to [LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)

All sessions with this server are subject to the [KSDE Use Policy](#) and will be monitored and logged. Disconnect now if you do not consent to having your actions monitored and logged, or if you do not agree to comply.  
[KSDE Use Policy](#) \* [Privacy Statement](#) \* [FOIA Statement](#)

Top of Page

The Program Budget Summary page is a non-editable page that will show a summary of the information entered for each of the Title Programs. To update these values, go to the corresponding program page.

### Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Program Budget Summary Help:** This link will open the 'Program Budget Summary Help' page.

### Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

### Object Totals

The **vertical Object Totals** represents the sum of each budget line across ALL programs.

### Program Totals

The **horizontal Program Totals** represents how the total allocation for each program was budgeted.

### Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

## Comments – Help

Help Information

Header Information

Comments

Footer Information

The screenshot shows the LCP Final Expenditure Report interface. At the top left is the logo for Kansas Department of Education. The header includes the district name 'District: D0316 Golden Plains', school year 'School Year: 2022-2023', and cycle 'Cycle: 1 Disapproved'. On the right, it shows 'Audit ID: ncdarksubmit2' and 'Access Level: DistrictSubmit'. A blue navigation bar contains the text 'Comments All pages that have KSDE and/or district comments are shown.' and a 'Comments Help' link circled in red. A left sidebar menu lists various options, with 'Comments' circled in red. The main content area shows 'Title I' and 'District Comments: Homeless setback' with a 'Last edited by: ncdarksubmit2 on: 9/19/2022 7:18:43 AM'. Below this, 'KSDE Comments: Testing Title I KSDE Comments' is circled in red, with a 'Last edited by: jncpk on: 9/19/2022 7:12:51 AM' timestamp. The footer contains contact information for the Kansas State Department of Education, including phone and fax numbers, address, and email. Links for 'KSDE Use Policy', 'Privacy Statement', and 'EEO Statement' are circled in red. A disclaimer at the bottom states that sessions are subject to monitoring and logging.

### Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Comments Help:** This link will open the 'Comments Help' page.

### Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

### Comments

A link has been added to the menu for Comments. When this screen is opened, it will show any comments that have been entered by the Submitter and/or KSDE. Click on the link to the page to make any necessary changes.

**Note:** This is a good place to check for any changes noted by KSDE.

**Note:** You can click on the page link to open the Title page.

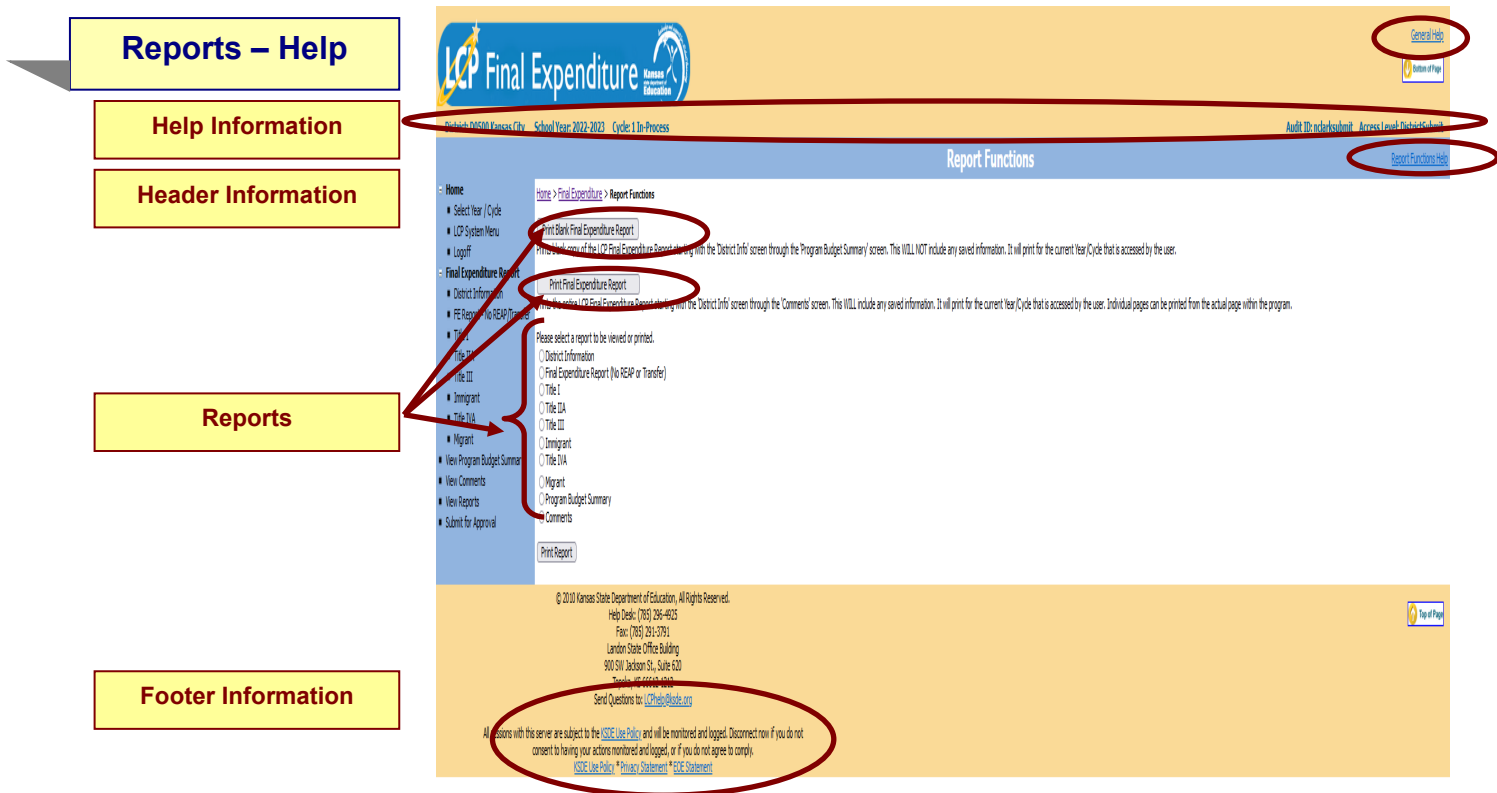
### Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.



## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Report Functions Help:** This link will open the 'Reports Help' page.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Reports

Click on the Reports menu item. The Reports page is available for your convenience. On this page, users are able to print three different types of reports, which are:

- **Print Blank Final Expenditure Report** – this option creates a printable pdf Report for all of the screens from 'District Information' through 'Program Budget Summary' and will be blank except for the pre-populated information.
- **Print Final Expenditure Report** – this option creates a printable pdf Report for all of the screens from 'District Information' through 'Program Budget Summary' and will contain all data that has been saved.
- **Print Report** – this option creates a printable pdf Report for the specific page selected from the list. The report will contain all data that has been saved.

## Footer Information

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.

Submit – Help

Header Information

Help Information

Error Messages

Footer Information

**LCP Final Expenditure** Kansas Department of Education

District: 00500 Kansas City School Year: 2022-2023 Cycle: 1 In-Process Audit ID: ndarksubmit Access Level: District Submit

Submit for Approval Cycle Status: In-Process

Home > Final Expenditure > Submit For Approval

Show 15 rows

Title	Type	Brief	Description	Severity	Stop submit	Web link (if available)	Created / Updated
Title I	Missing Value	Title I Missing Submitter Comments	Please enter an explanation in the Submitter Comments box for the Budget Grid Row 800 (Other) funds explaining how the funds were utilized.	Cannot Submit Application	<input type="checkbox"/>		9/18/2023 2:16:18 PM
Title IIA	Missing Value	Title IIA Submitter Comments Missing	Please enter an explanation in the Submitter Comments box for the Budget Grid row 800(Other) funds explaining how the funds were utilized.	Cannot Submit Application	<input type="checkbox"/>		9/18/2023 2:16:19 PM
Title III	Missing Value	Title III Submitter Comments Missing	Please enter an explanation in the Submitter Comments box for Budget Grid row 800(Other) funds explaining how the funds were utilized.	Cannot Submit Application	<input type="checkbox"/>		9/18/2023 2:16:19 PM
Title IIA	Missing Value	Title IIA Submitter Comments missing	Please enter an explanation in the Submitter Comments box for Budget Grid row 800(Other) funds explaining how the funds were utilized.	Cannot Submit Application	<input type="checkbox"/>		9/18/2023 2:16:19 PM

Totals by Type:

Type	Total
Missing Value	4

Totals by Severity:

Severity	Total
Cannot Submit Application	4

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 Help Desk: (785) 296-4925  
 Fax: (785) 295-3791  
 Landon State Office Building  
 900 SW Jackson St., Suite 620  
 Topeka, KS 66604-1010  
 Send Questions to: [LCP@kde.ks.gov](mailto:LCP@kde.ks.gov)

All sessions with this server are subject to the [KSDE Use Policy](#) and will be monitored and logged. Disconnect now if you do not consent to having your actions monitored and logged, or if you do not agree to comply.  
[KSDE Use Policy](#) \* [Privacy Statement](#) \* [FOIA Statement](#)

### Step 5

Header Information

Help Information

Submit

Footer Information

**LCP Final Expenditure** Kansas Department of Education

District: 00500 Kansas City School Year: 2022-2023 Cycle: 1 In-Process Audit ID: ndarksubmit Access Level: District Submit

Submit for Approval Cycle Status: In-Process

Home > Final Expenditure > Submit For Approval

Show 15 rows

The Following Messages were found:

**No errors or messages of any type were found.**

If not already submitted, the LCP Final Expenditure Report may be submitted for approval.

Submit for Approval

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 Help Desk: (785) 296-4925  
 Fax: (785) 295-3791  
 Landon State Office Building  
 900 SW Jackson St., Suite 620  
 Topeka, KS 66604-1010  
 Send Questions to: [LCP@kde.ks.gov](mailto:LCP@kde.ks.gov)

All sessions with this server are subject to the [KSDE Use Policy](#) and will be monitored and logged. Disconnect now if you do not consent to having your actions monitored and logged, or if you do not agree to comply.  
[KSDE Use Policy](#) \* [Privacy Statement](#) \* [FOIA Statement](#)

## Help Information

**General Help:** This link will open the 'General Application Help' page, which will give an overview of how to complete the 'LCP Final Expenditure Report'.

**Submit for Approval Help:** This link will open the 'Submit for Approval Help' page.

## Header Information

**Audit ID:** The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Final Expenditure Report.

**Access Level:** The 'Access Level' field will display the user access level for the person that is logged in to the LCP Final Expenditure Report.

## Error Messages

### Directions:

1. Click on the *Submit for Approval* menu link at any time throughout the LCP Final Expenditure Report process to view any open error messages. The errors listed will be a combined list of all the errors that are currently present on each of the pages.
2. The errors can be sorted by any of the column headers, but it may be helpful to sort them by page.
3. To go back to the page where the error appears, you can either click on the page link within the error or in the menu.

There will be a summary box below all of the error messages that will give the totals for each type/severity of error. The types of errors are:

- **Cannot Submit Application** – this error means that it must be corrected or the LCP Final Expenditure Report cannot be submitted.
- **Warning** – this error is informational only and the LCP Final Expenditure Report can be submitted if this error still appears.
- **Informational** – this error is informational only and the LCP Final Expenditure Report can be submitted if this error still appears.

**Note:** See *Help pages for specific page to view the error messages. The error messages on the individual pages will be the same as the errors on this page.*

**Note:** *All user levels can view the errors on the 'Submit for Approval' page, but only authorized user levels will get a 'Submit for Approval' button once the errors have been corrected.*

## Submit

### Directions:

After all 'Cannot Submit Application' error messages have been corrected, then the 'Submit for Approval' button will appear for the users that have the access to submit the LCP Final Expenditure Report.

The user levels that have Submit access are:

- **District Submit** – This level will be for District personnel who can update the data, and will have the authority to submit.
- **Multi-District Submit** – This level will be for Consortium personnel who can update the data, and will have the authority to submit.

Once the 'Submit for Approval' button appears, the LCP Final Expenditure Report can be submitted:

- **Click the 'Submit for Approval' button** -- The application status will change to 'Submitted' and will become non-editable for all user levels except the 'KSDE User'.
- An e-mail will be automatically sent to the e-mail address listed on the 'District Information' page informing you that the LCP Final Expenditure Report has been submitted for the current Cycle.

KSDE will review the data entered. Based on the data, the LCP Final Expenditure Report will either be 'Approved' or 'Disapproved'.

### **Footer Information**

**Questions:** If there are any questions regarding the LCP Final Expenditure Report, click on the '[LCPHelp@ksde.org](mailto:LCPHelp@ksde.org)' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Final Expenditure Help' populated.

**KSDE Use Policy links:** These links will open the 'KSDE Use Policy' page.

**Privacy Statement link:** This link will open the 'KSDE Privacy Statement' page.

**EEO Statement link:** This link will open the 'KSDE EEO Statement' page.




**E-Mail – Help**






**Submitted**

**Disapproved**

**Approved**

LCP Final Expenditure Report 2023 Submitted by: D0500 - Kansas City

 LcpFE@ksde.org  
To: LCPHelp  
Cc: Nicole Clark

 Reply  Reply All  Forward   Mon 9/18/2023 2:31 PM


The LCP Final Expenditure Report for D0500 : Kansas City has been submitted.

School Year: 2022-2023  
Cycle : 1  
Submit Date and Time: Monday, September 18, 2023 2:31:24 PM  
Submitted by: nclarksubmit  
Please notify KSDE immediately of any questions, or needed changes to this information, by contacting your consultant or by sending an e-mail to our LCP Help desk at [LCPhelp@ksde.org](mailto:LCPhelp@ksde.org)

Thank you.  
  
Title Programs and Services  
Kansas Department of Education

LCP Final Expenditure Report 2023 Disapproved for: D0500 - Kansas City

 LcpFE@ksde.org  
To: Nicole Clark

 Reply  Reply All  Forward   Mon 9/18/2023 2:32 PM

The LCP Final Expenditure Report for D0500 : Kansas City has been reviewed and disapproved.

School Year: 2022-2023  
Cycle : 1  
Disapproval Date and Time: Monday, September 18, 2023 2:32:07 PM  
Disapproved by: jnlclark  
Please log in to the LCP Final Expenditure program and review the Comments page for any requested changes.


Make any necessary changes, then re-submit. To log in, go to:






<https://online.ksde.org/authentication/login.aspx>

Please notify KSDE immediately of any questions by contacting your Consultant, or by sending an e-mail to our LCP Help desk at [LCPhelp@ksde.org](mailto:LCPhelp@ksde.org)

Thank you.  
  
Title Programs and Services  
Kansas Department of Education

LCP Final Expenditure Report 2023 Approved for: D0500 - Kansas City

 LcpFE@ksde.org  
To: Nicole Clark

 Reply  Reply All  Forward   Mon 9/18/2023 2:32 PM

The LCP Final Expenditure Report for D0500 : Kansas City has been reviewed and Approved.

School Year: 2022-2023  
Cycle : 1  
Approved Date and Time: Monday, September 18, 2023 2:32:16 PM  
Approved by: jnlclark

Please notify KSDE immediately of any questions by contacting your Consultant, or by sending an e-mail to our LCP Help desk at [LCPhelp@ksde.org](mailto:LCPhelp@ksde.org)

Thank you.  
  
Title Programs and Services  
Kansas Department of Education

**Submitted**

Once the LCP Final Expenditure Report has been successfully submitted, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the submission of the current Cycle has been submitted.

**Disapproved**

If the LCP Final Expenditure Report has been disapproved by KSDE, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the current Cycle has been disapproved.

***Note: Check the 'Comments' page for a listing of the corrections to be made.***

***Note: Once the requested changes have been made, you will need to go to the 'Submit for Approval' page to resubmit the LCP Final Expenditure Report.***

**Approved**

Once the LCP Final Expenditure Report has been approved by KSDE, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the current Cycle has been approved.

***Note: If changes need to be made after the Cycle has been approved, you will need to log in and click on the Budget Amendment button on the 'Year/Cycle Selection' page.***

## MISSION

To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

## VISION

Kansas leads the world in the success of each student.

## MOTTO

Kansans Can

## SUCCESS DEFINED

A successful Kansas high school graduate has the

- Academic preparation,
- Cognitive preparation,
- Technical skills,
- Employability skills and
- Civic engagement

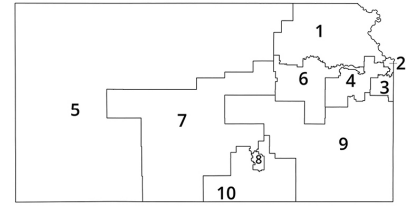
to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation.

## OUTCOMES

- Social-emotional growth
- Kindergarten readiness
- Individual Plan of Study
- Civic engagement
- Academically prepared for postsecondary
- High school graduation
- Postsecondary success



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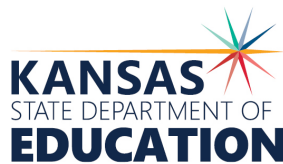


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*Kansas leads the world in the success of each student.*

Jan. 13, 2023