

September 3, 2021  
 KSDE SETS  
 Special Education  
 Administrators' Webinar

# Agenda

Agenda Item	Presenter
Welcome and Purpose of Webinars	<a href="#">Crystal Davis</a>
Director Updates	<a href="#">Bert Moore</a>
<a href="#">Special Education Administrators' Guide</a> and Resources	<a href="#">Crystal Davis</a>
<a href="#">SPEDPro Data Reporting Reminders: Begin Year Set-Up and Initial Submission</a>	<a href="#">Mason Vosburgh</a>
<a href="#">SPEDPro Data Reporting Reminders: End of Year Finalization</a> Implications for SPP/APR Indicators 1, 2, and 4 and Significant Disproportionality	<a href="#">Mason Vosburgh</a> , <a href="#">Rachel Beech</a> , <a href="#">Brian Dempsey</a>
<a href="#">State Interagency Coordinating Council and the Kansas Kindergarten Readiness Snapshot (ASQ)</a>	<a href="#">Jordan Christian</a>
<a href="#">Categorical Aid</a>	<a href="#">Evelyn Alden</a>
<a href="#">Indicator 7: Preschool Outcomes (Entrance Rating)</a>	<a href="#">Julie Rand</a>
<a href="#">Indicator 12: Early Childhood Transition (KIAS Initial Data Collection)</a>	<a href="#">Julie Rand</a>
<a href="#">Indicator 8: Parent Involvement (Plan to distribute survey)</a>	<a href="#">Kelly Steele</a>
<a href="#">Indicator 11: Child Find</a>	<a href="#">Stacie Martin</a> & <a href="#">Bert Moore</a>
<a href="#">Medicaid Claiming for School-based Services</a>	<a href="#">Stacie Martin</a> & <a href="#">Bert Moore</a>
<a href="#">Dynamic Learning Maps (DLM) Updates</a>	<a href="#">Cary Rogers</a>
<a href="#">IDEA and Gifted Requirements File Review</a>	<a href="#">Tiffany Hester</a> & <a href="#">Bert Moore</a>
<a href="#">IDEA VI-B Part II Application for Funds</a>	<a href="#">Christy Weiler</a>
Expiring IDEA Funds Reminders	<a href="#">Christy Weiler</a>
<a href="#">Federal Fiscal File Review</a>	<a href="#">Christy Weiler</a>
<a href="#">KIAS Calendar Reminders</a>	<a href="#">Crystal Davis</a>
<a href="#">KASEA Updates</a>	<a href="#">Jaime Callaghan</a>





# SETS STATE DIRECTOR UPDATES

September 3, 2021

# HOT TOPICS

- HB 2134 – Remote Learning Versus Homebound
- Transition Coordinating Council
- SPP-APR Target Setting 2020-2025
- Staff Shortages
- Quarterly Updates [SPED, October 26 - Zoom 9-3 p.m.; Title Programs/LCP, October 27 - Zoom 9-12 p.m.]
- OSEP Monitoring for Kansas – Begins 21-22
- Focus on the Serenity Prayer – Change the things I can change, accept the things I cannot change, and have wisdom to know the difference!



# Keep The Main Thing The Main Thing





Bert Moore  
SETS Director  
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# Kindergarten Readiness Snapshot (Ages & Stages Questionnaires, the ASQ)

September 2021

Jordan Christian – [jchristian@ksde.org](mailto:jchristian@ksde.org)

# What is the Kansas Kindergarten Readiness Snapshot?

The Ages & Stages Questionnaires® (ASQ) provide a snapshot of children's developmental milestones.

- Ages & Stages Questionnaires®, Third Edition (ASQ-3)
  - Addresses five developmental areas: communication, gross motor, fine motor, problem-solving and personal-social
- Ages & Stages Questionnaires®: Social-Emotional, Second Edition ASQ:SE-2
  - Addresses seven social-emotional areas: self-regulation, compliance, communication, adaptive behaviors, autonomy, affect and interaction with people



# Important Dates

- For the 2021-22 school year, districts were given the opportunity to submit an application to begin their 2021 Kindergarten Readiness Snapshot after **March 1, 2021**. For districts that did not apply, the Kindergarten Readiness Snapshot window opened **July 1, 2021**.
- All schools must administer the ASQ to incoming kindergarten students by **Sept. 20, 2021**. All data (including pending Family Access screenings) must be entered into ASQ Online by **Oct. 11, 2021**.





# Reminders

- All accredited schools are required to administer both the ASQ-3 and the ASQ:SE-2 to kindergarten students
- As you prepare to complete the 2021 Snapshot, please make sure you know who your program users are and confirm that they are able to log in to [asqonline.com](https://asqonline.com).
- Please review and accept pending screenings in the Family Access tool, and to also follow-up with families in a timely manner



# Other Resources

- Ages and Stages Kansas sitelet: [agesandstages.com/ks](https://agesandstages.com/ks)
- [The Kansas Kindergarten Readiness Snapshot Fact Sheet](#) includes helpful reminders to prepare for the 2021 Snapshot.
- Newsletters
- Trainings - See [ksdetasn.org](https://ksdetasn.org) for dates and registration
- [The Kansas Teaching & Leading Project](#) has the following presentations that may be helpful to review:
  - [ASQ – Kindergarten: Gathering and Sharing Data](#)
  - [Welcome Back to School Message – the Importance of Family Communication](#)



# Available Support

- Brookes Publishing provides Tech Support for ASQ Online by phone: 1-866-404-9853 and
  - email: <https://www.asqonline.com/support>. *This includes assistance in looking up usernames and requesting forgotten passwords.*
- PreK-12 school staff with questions for KSDE can email Jordan Christian: [jchristian@ksde.org](mailto:jchristian@ksde.org)



# State Interagency Coordinating Council Updates



September 2021

Jordan Christian – [jchristian@ksde.org](mailto:jchristian@ksde.org)

# SICC Overview

The Kansas Coordinating Council on Early Childhood Developmental Services is more commonly known as the SICCC – the State Interagency Coordinating Council. This council is responsible for advising and assisting the Kansas governor and legislature on matters that impact Kansas families with children, ages birth to five who have, or are at risk for, developmental delays.



# Meeting Structure

- Meets the third Friday of each month, from 1-4pm
  - *Meetings are virtual on Zoom and open to the public*
  - *Generally two presentations at each meeting:*
    - *Local Program- PAT, Pre-K, tiny-k, etc.*
    - *Statewide System- KS Insurance Department, 1-800-Children Helpline, Child Care Development Fund Feedback, etc.*



# Topics for 2021-22

- Early Childhood Least Restrictive Environment
- Early Childhood workforce vacancies- recruitment and retention
- Part C Funding Formula sustainability
- Local Early Childhood Partnerships



# How to Get Involved

- Join the SICC email list
- Attend Local ICC meetings in your area
- Contact me for Zoom links and agendas for our monthly SICC meetings
  - [jchristian@ksde.org](mailto:jchristian@ksde.org)

Thank you!







# Categorical Aid Reminders

- Deadline for waivers for staff working this semester is 11/1. Be sure the area and grades match what is claimed in CAPS (and what the person is actually doing.)
- 1<sup>st</sup> payment deadline is 10/1 (or first business day after) to update payment data.
- Stay on top of KSDE license applications. “In process” applications need to be watched closely. The status date is the last time the file had activity. 90 days and the application can be deleted. KSDE licensed staff can apply for renewal 6 months prior to expiration.
- Non-KSDE license renewals are important as well. Most can apply at least 45 days prior to expiration.



# Categorical Aid

This is the time to review the payment report! Call me or email if you don't understand an error, discrepancy, or any payment issue.

*Good emails have a subject of D0XXX issue and include enough information for me to understand the issue without logging into the program.*

*Subject: D0123 Help understanding an EC error*

*I don't understand why Leia Organa (ID 1234567890) is an error for invalid area. She's claimed for area EC, and she has Early Childhood on her license.*

*I can reply to this quickly because it's got the name/ID/error and even what the confusion is about the endorsement.*

*Subject: Help!!*

*I don't understand why my teacher is an error! Please explain!*

*I have to 1) possibly identify the district in CAPS (email signatures don't always have district #) 2) pull a payment report 3) look for the error(s) and **then** I'm at the place the email above let me start!*



## Authenticated Applications

Problems logging in or creating account:

[helpdesk@ksde.org](mailto:helpdesk@ksde.org)  
(785) 296-7935

CAPS questions/issues:

[caps@ksde.org](mailto:caps@ksde.org)



## Categorical Aid page

<https://www.ksde.org/Default.aspx?tabid=538>

## Catastrophic/Non-Public Equivalency

Mason Vosburgh

[mvosburgh@ksde.org](mailto:mvosburgh@ksde.org)  
(785) 296-4945

## Transportation/Medicaid Replacement

Sara Barnes [sbarnes@ksde.org](mailto:sbarnes@ksde.org)  
(785) 296-4972

## Special Teacher Reimbursement

Evelyn Alden [ealden@ksde.org](mailto:ealden@ksde.org)  
(785) 296-3868

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# Indicator 7: Preschool Outcomes Indicator 12: Transitions from C to B

Special Education Administrators' Webinar  
September 3, 2021

# Timelines for Entering Child Outcome Data in OWS



- Outcomes Web Based System (OWS) located on the [KSDE Web Application page](#) under “[Outcomes B](#)”.
- June 30:
  - Last date for submitting child outcome entry summary rating data to KSDE for all newly identified children entering IDEA Part B services.
  - Last date for submitting child outcome exit summary rating data for children permanently exiting IDEA Part B services between July 1 and June 30 of the current year.
- July 1 – Sept. 15:
  - Data verification occurs during this period. Changes can NOT be made after September 15<sup>th</sup> for the previous school year.

# Indicator 7 Reminders:

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- All children entering IDEA Part B services must have child outcome entry summary rating data entered in the OWS if they can be in the program for at least six months. Remember, the **six months** in a program is defined as the *entire time a child is in Part B*, not just the time a child is in a specific organization or district.
- A *permanent exit* is considered when:
  - Transitioning from preschool services to kindergarten.
  - A child is in IDEA Part B preschool program and turns age 6.
  - Child has exited and no longer requires IDEA services.
  - Moved out of state.
  - Child is withdrawn by parent or guardian.
  - Child is deceased.

# Indicator 7 Resources:

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- [OWS User's Guide](#)
- [Indicator 7 FAQ's](#)
- [ECTA Center: Child Outcomes Summary \(COS\) Online Training Module](#)
- [Kansas Technical Assistance System Network \(TASN\)](#)

**Making connections to improve outcomes.**

**REQUEST ASSISTANCE**

We provide technical assistance to support school districts' systematic implementation of evidence-based practices. How can we help you?

# Indicator 12: Timelines

August 25, 2021: Initial Data Collection Window Opened

September 24, 2021: Initial Data Collection Window Closes

KIAS is located on the KSDE  
Authenticated Applications:  
<https://apps.ksde.org/authentication/login.aspx>





# Entering data into KIAS...

This is correct with the understanding:

- District has the proper PWN
- District has conducted the evaluation and conducted an evaluation determination meeting to determine eligibility.

After the IEP date is entered, the system determines if the IEP is after the 3<sup>rd</sup> birthday.

- If IEP date is on or before the 3<sup>rd</sup> birthday, the data entry is over and this referral is potentially compliant.
- If IEP date is after the 3<sup>rd</sup> birthday, the user must supply a reason it was delayed. Federal Exceptions are potentially compliant. If the user selects Self reported non compliance, the referral is potentially non compliant.

Was eligibility determined:	Yes <input type="checkbox"/>
Student should not have been included in the Indicator 12 population (8.0.0)	<input type="checkbox"/>
Student should be removed from the Indicator 12 population (9.0.0)	<input type="checkbox"/>
<input checked="" type="radio"/> Eligible - IEP was written	
<input type="radio"/> Eligible - IEP was not written	
<input type="radio"/> Not Eligible	
IEP Date:	01/09/2019
IEP Delayed Days:	
Reason Delayed:	<input type="radio"/> Federal Exception: Parent refusal to provide consent caused delays in evaluation or initial services.
	<input type="radio"/> Federal Exception: Parent repeatedly failed or refused to produce the child for evaluation.
	<input type="radio"/> Self reported Potential Non Compliance



# Entering data into KIAS...

Scenario: District has proper PWN, evaluation was conducted, district conducted an evaluation determination meeting and the result of the eligibility determination was that the child was Not Eligible.

This Example is INCORRECT IF:

- District answers **No** to “was eligibility determined” however the reason selected was “Other” and district enters: Child did not qualify.
- The user should have select **YES** Eligibility was determined and that the child was not eligible.

Was eligibility determined:	Yes ▾
Student should not have been included in the Indicator 12 population (8.0.0)	<input type="checkbox"/>
Student should be removed from the Indicator 12 population (9.0.0)	<input type="checkbox"/>
<input checked="" type="radio"/> Eligible - IEP was written	
<input type="radio"/> Eligible - IEP was not written	
<input type="radio"/> Not Eligible	
IEP Date:	01/09/2019
IEP Delayed Days:	
Reason Delayed:	<input type="radio"/> Federal Exception: Parent refusal to provide consent caused delays in evaluation or initial services.
	<input type="radio"/> Federal Exception: Parent repeatedly failed or refused to produce the child for evaluation.
	<input type="radio"/> Self reported Potential Non Compliance



# Meeting Compliance Status

- A district should select Eligibility Determined NO when:
- One of the Federal exceptions apply prior to the eligibility determination meeting (first two reasons on the list). The district may also have determined an evaluation was not needed.
- We can not foresee all circumstances, therefore we have an “Other” for the district to use and we (KSDE) review those other reasons. Other can not be used when the “child did not qualify”.

Was eligibility determined:	No ▾
Student should not have been included in the Indicator 12 population (8.0.0)	<input type="checkbox"/>
Student should be removed from the Indicator 12 population (9.0.0)	<input type="checkbox"/>
Reason:	<input checked="" type="radio"/> Child moved of the Parent refused or revoked consent for the evaluation
	<input type="radio"/> Child was not referred to this district
	<input type="radio"/> After a review of existing data, the district determined an evaluation was not needed and provided parents with a Prior Written Notice refusing to evaluate and providing the reasons for the refusal.
	<input type="radio"/> Other (enter reason below)



# Meeting Compliance Status

- Expectation: All children referred by Part C prior to age 3, who are found eligible for Part B, have an IEP developed and implemented by their third birthday.
  - "Family cancels at the last minute and you can't reschedule because it's too close to child's birthday" **is not** a Federal exception.
  - Using the 60 school day evaluation timeline to go beyond the 3rd birthday is **not** allowed.
- There are only two allowable exceptions for this indicator: (1) The parent's repeated refusal to make the child available for an evaluation; or (2) the child moved out of the district before completion of the child's evaluation to determine initial eligibility for Part B.



# Indicator 12: Part C to Part B Transition Resources

- [Indicator 12 FAQ's](#)
- [Quick Start Guide](#)-Indicator 12 Module in KIAS
- Leader Services Help Desk – KIAS web application
  - 1-877-456-8777
- Part C to Part B LEA/SEA Electronic Referral ([CBER](#)) [Log in](#)
- Part C to Part B LEA/SEA Electronic Referral (CBER) Part B [User Guide](#)





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## Kansas State Performance Plan: Indicator 8: Parent Involvement

### What is Indicator 8?

Indicator 8 is the IDEA federal requirement to survey parent to determine the percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities. IDEA federal requirement to survey parent to determines the percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities.

### What is the data source for Indicator 8?

Districts survey a stratified, representative sample of parents of students ages 3-21 receiving special education services during the previous school year. Parents are sent a letter by email or mail that provides a URL for them to go online to complete the survey; paper copies are also available. Once every five years, the census year, the entire special education parent population will be sent a letter to collect their feedback regarding their participation in the special education process.

### Where can I find the Indicator 8 data that KSDE collects and reports to the U.S. Department of Education?

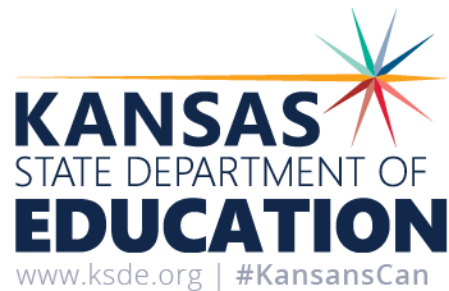
The data for all Kansas State Performance Plan indicators, including data for Indicator 8, are published on the [Kansas State Performance Plan-Annual Performance Report](#) as well as on [Kansas APR Reports](#). Reports for individual LEA's are also available each summer following the close of the survey window.

### Is the Indicator 8 reported to the U.S. Department of Education at the state level or the school district level?

For Indicator 8, KSDE reports, at the state level, the percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities. KSDE also reports, at the state level, the number of parents sent the survey, total number of parents that responded, and the percentage that responded in all.



# State Performance Plan Indicator 11



Stacie Martin [smartin@ksde.org](mailto:smartin@ksde.org)

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# SPP Indicator 11

Indicator 11 measures the percent of children with parental consent to evaluate, who were evaluated and eligibility determined within 60 *school* days.



# Data Collection Timelines

July 1- Window open

September 15- Window close

Collection is through the KIAS web application



# Resources

Indicator 11 TASN Summer Leadership Conference recorded presentation: [www.ksdetasn.org](http://www.ksdetasn.org) <https://vimeo.com/562834030/0a85c84264>

Indicator 11 FAQ : [KIAS-Kansas Integrated Accountability System \(ksde.org\)](http://ksde.org)

Indicator 11 KIAS Quick Start Guide: [KIAS-Kansas Integrated Accountability System \(ksde.org\)](http://ksde.org)



# Contact Information

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# School Based Medicaid



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# Overview

- The Medicaid statute allows schools to claim Medicaid reimbursement for some school-based related services. The Kansas Department of Health and Environment Division of Health Care Finance is the state's Medicaid program that administers the school-based Medicaid program in Kansas.
- Services covered include; specialized transportation (only cost based reconciliation), nursing services, occupational therapy, physical therapy, speech language and hearing services, psychology and social work services.



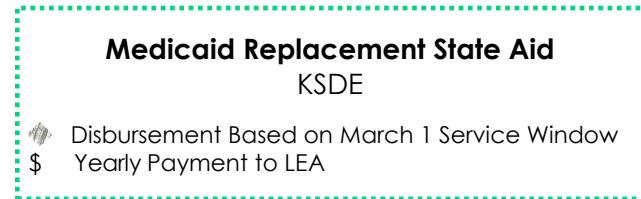
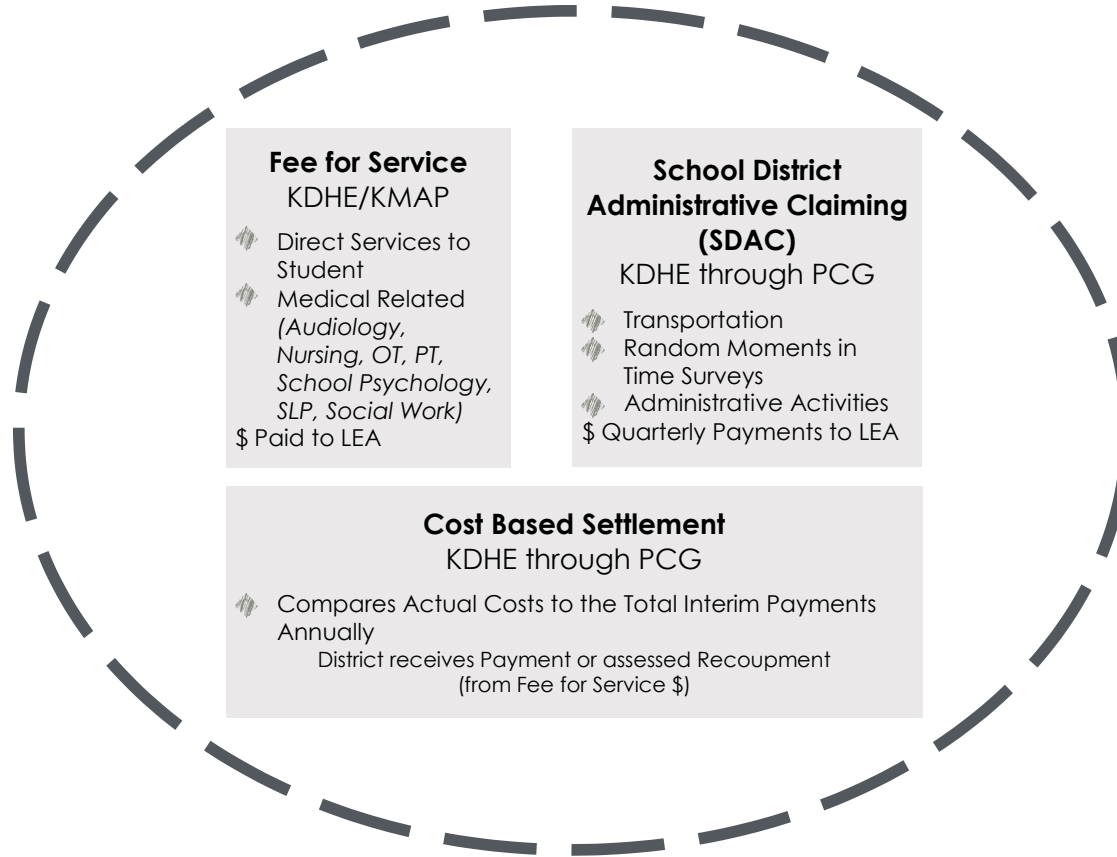
# 3 Types of Reimbursement

- Fee for Service (FFS) -- Districts can be reimbursed for Medicaid eligible services provided to students. Districts submit claims for reimbursement directly to the State Medicaid Fiscal Agent, the State's Medicaid processing contractor
- School District Administrative Claiming (SDAC) -- Designed to reimburse certain costs for administrative activities related to Medicaid, routinely performed by school employees and contracted staff.
- Cost Based Settlement -- At the end of the school year, districts submit cost reports and are reimbursed the difference between what was already received, through fee for service claims and quarterly SDAC payments, and the actual cost of providing services.



# School-Based Medicaid in Kansas

\*Greenbush Service Center





# Eligibility

Only for Students receiving Medicaid benefits (need to check for eligibility)

School districts can only bill Medicaid for students with an exceptionality, including evaluations to look for an exceptionality.



# Consent Requirements

- Parent Consent is only required for first time the LEA wants to access benefits, yearly notification form thereafter. [Fiscal Resources \(ksde.org\)](#)
- Physicians authorization/order for medical school-based services.
- Upon obtaining parent consent and physicians authorization/order, medical services that can be reimbursed include the following: specialized transportation (only cost based reconciliation), nursing services, occupational therapy, physical therapy, speech language and hearing services, psychology and social work services.
- The physician orders must be obtained annually.



# Resources

- KS Medical Assistance Program (KMAP) LEA Provider Manual  
[Provider Manuals \(kmap-state-ks.us\)](http://kmap-state-ks.us)
- **Bulletins:** Updates regarding School based Medicaid are posted here:  
<https://www.kmap-state-ks.us/Public/Provider.asp> .
- **National Alliance for Medicaid in Education-** (NAME)  
Website: <https://www.medicaidforeducation.org/>



# Contact Information

- Hallie Doud, Kansas Department of Health and Environment/Health Care Finance [Hallie.Doud@ks.gov](mailto:Hallie.Doud@ks.gov).



# DLM updates



# IDEA- Section 612(a)(16)(A)

- IDEA is clear that all children must participate in State as well as district-wide assessments. This has been a requirement since the 1997 reauthorization of the IDEA. LEAs that conduct district-wide assessments must provide an alternate assessment for children who cannot participate in the district-wide assessment even with accommodations.



# District-Wide Assessment

- 34 CFR 300.160(b)(1) says in part “in the case of a **district-wide assessment**, an **LEA** must develop guidelines for the provision of appropriate accommodations.” 34 CFR 300.160(b)(2) says in part “in the case of a **district-wide assessment**, the **LEA's** guidelines must—(i) Identify only those accommodations for each assessment that do not invalidate the score; and (ii) Instruct IEP Teams to select, for each assessment, only those accommodations that do not invalidate the score.”
- 34 CFR 300.160(c)(1) says in part “in the case of a **district-wide assessment**, an **LEA** must develop and implement alternate assessments and guidelines for the participation in alternate assessments of those children with disabilities who cannot participate in regular assessments, even with accommodations”



# IEP Requirement for Alternate District-Wide Assessment

1. It needs to reflect that the student will take an alternate district assessment and what the teacher is going to do or use for this.
2. It also needs to explain why the student isn't able to take the regular district assessment. Ex. The student has a most significant cognitive disability and would not be able to complete or access the district assessment with accommodations. The student is currently untestable using standardized test. Currently the student is working from the grade-level Essential Elements which are at a reduced depth, breadth, and complexity.
3. Why the alternate district assessment is appropriate. Ex. The student is working from the grade-level Essential Elements at the distal precursor level.





# 1% Threshold Waiver Extension

- KSDE submitted a 1% threshold waiver extension on June 14, 2021 to the USDOE.
- Tiered system of support (Universal, Targeted TA, Intensive TA). Districts identified based on a combination of data points
  - 3-year trend in the number and percentage taking DLM
  - Number and percentage of red flags
  - 1% lead assigned to Targeted TA and Intensive TA districts



# DLM test windows

- Fall window: September 13 to December 17
  - Must meet the blueprint requirements for ELA and math
  - Science is optional, not required
  - Test coordinator must enter Special Circumstance codes by December 10 if a student is not able to test (1 ELA testlet and 1 math testlet)
- Spring window: February 7 to April 29
  - Must meet the blueprint requirements for ELA and math
  - Must complete all 9 science testlets
  - Test coordinator must enter Special Circumstance codes by April 22 if a student is not able to test (1 ELA testlet and 1 math testlet)



# What needs to be done before September 13<sup>th</sup>?

- DLM Test Administrator Checklist
  - Complete DLM required training
  - Use the updated DLM participation guidelines to verify that students are eligible for the DLM alternate assessment
  - Communicate with test coordinators – make sure they have the name, SSID, grade, primary exceptionality, and subjects the student will need to be enrolled in
    - ELA and Math required for grades 3-8 and 10
    - Science only grades 5, 8,11 (optional in the fall)
  - Complete the First Contact Survey (students must be enrolled and rostered to the teacher)



# DLM materials

- [DLM Participation Guidelines](#)
- [Kansas Alternate Assessment Flow Chart](#)
- [Rubric for Determining Student Eligibility on the Alternate Assessment \(DLM\)](#)
- [IEP Team Resource: Making Decisions about Participation in the Alternate Assessment](#)
- [Kansas Blueprint/Record Sheet](#)
- [Essential Elements by Linkage Level Data](#) [K-2 Essential Element Data](#)
- [KSDE DLM webpage](#)
- [Dynamic Learning Maps webpage](#)



# DLM Webinars

Join [Zoom Meeting](#)

Meeting ID: 897 7927 3623

Passcode: 947213

One tap mobile: +13462487799,,89779273623#,,,,,0#,,947213# US (Houston)

**ALL WEBINARS BEGIN 3:00 P.M. CENTRAL STANDARD TIME**

\*\*Content is subject to change at any time due to current events\*\*

September 16, 2021 How do I write instructional plans?

October 14, 2021 DLM resources – How do I prepare my students for the DLM?

December 2, 2021 DLM fall test window wrap-up – What needs to be finished by Dec 17?

February 10, 2022 DLM spring window

April 14, 2022 DLM wrap-up – What needs to be finished by April 29?



# Contact Information



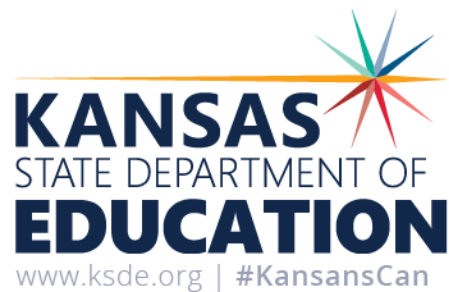
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# IDEA & Gifted Requirements File Review



Reminders

*Kansas leads the world in the success of each student.*

# IDEA & Gifted File Review Reminders



## Upcoming Due Date

- Cohort 1 Initial data collection window is open now and closes **Sept. 15 at 11:59 p.m.**
- Don't forget to click the **Submit** button!

## Resources\*

- Self-Assessment PDF
- KIAS Quick Start Guide
- FAQs
- Workshop Video
- KSDE contacts:
  - [filereview@ksde.org](mailto:filereview@ksde.org)
  - [thester@ksde.org](mailto:thester@ksde.org)

\*<https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/KIAS-Kansas-Integrated-Accountability-System#IDEAreview>



# Contact Information



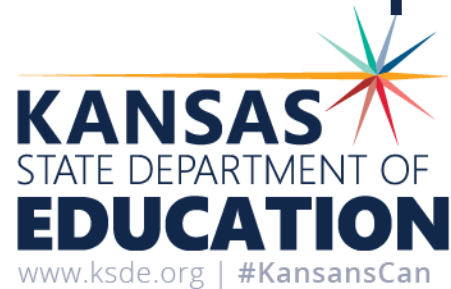
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The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.





# KSDE SETS Special Education Webinar Fiscal Updates



Christy Weiler, Coordinator  
September 3, 2021

*Kansas leads the world in the success of each student.*

# IDEA VI-B Part II Application for Funds



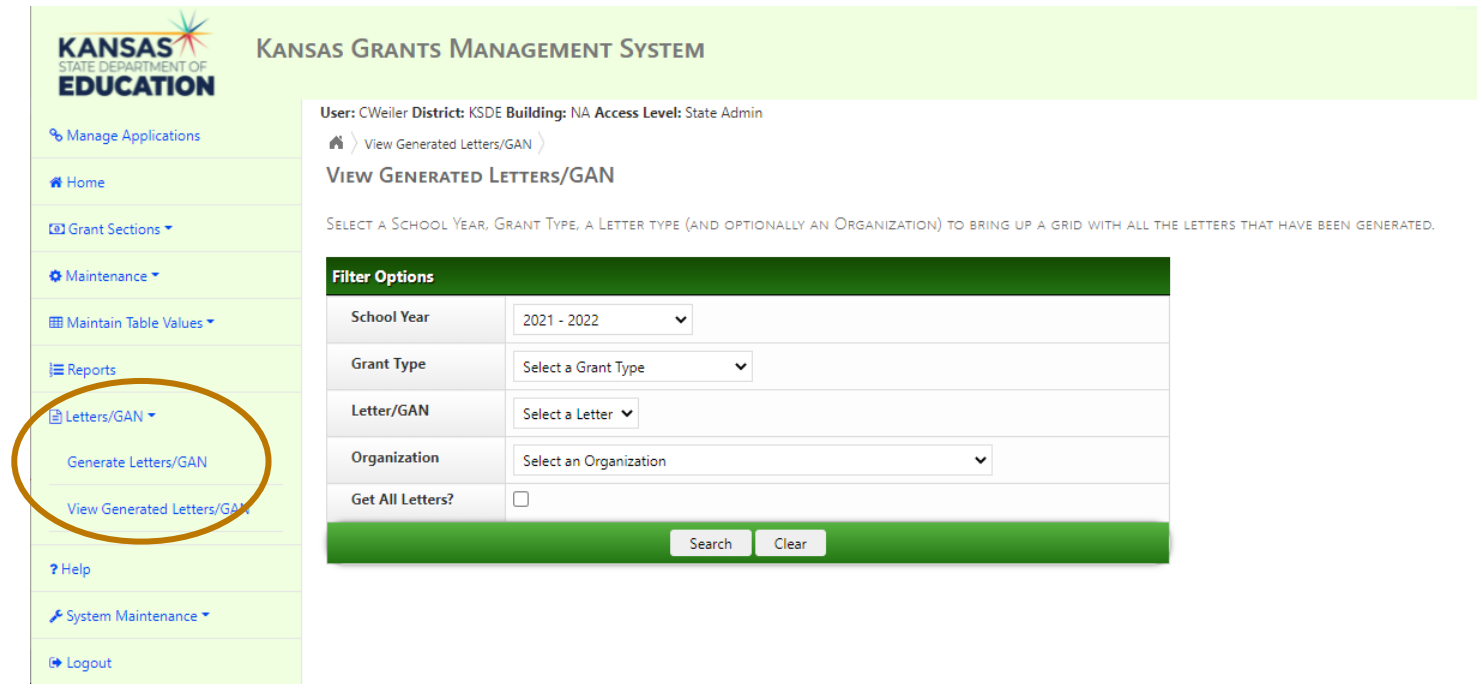
# IDEA VI-B Part II Application for Funds

## Grant Award Notification Award Letters

To retrieve copies:

- Log in to the Kansas Grants Management System
  - Under Letters/GAN
    - Select School Year
    - Grant Type
    - Letter/GAN
    - Organization
    - Get All Letters

Allocations have been added to the Form 240.



The screenshot displays the Kansas Grants Management System interface. On the left is a navigation menu with the following items: Manage Applications, Home, Grant Sections, Maintenance, Maintain Table Values, Reports, Letters/GAN (circled in orange), Generate Letters/GAN, View Generated Letters/GAN, Help, System Maintenance, and Logout. The main content area shows the user information: User: CWeiler District: KSDE Building: NA Access Level: State Admin. Below this is a breadcrumb trail: View Generated Letters/GAN. The page title is 'VIEW GENERATED LETTERS/GAN'. A instruction reads: 'SELECT A SCHOOL YEAR, GRANT TYPE, A LETTER TYPE (AND OPTIONALLY AN ORGANIZATION) TO BRING UP A GRID WITH ALL THE LETTERS THAT HAVE BEEN GENERATED.' Below this is a 'Filter Options' section with the following fields: School Year (2021 - 2022), Grant Type (Select a Grant Type), Letter/GAN (Select a Letter), Organization (Select an Organization), and Get All Letters? (checkbox). At the bottom of the filter section are 'Search' and 'Clear' buttons.



# Expiring IDEA Funds

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# Expiring IDEA Funds

**PERIOD OF PERFORMANCE:** LEA's have 27-months to obligate allocated IDEA funds.

- FFY (SFY) 19-20 funds are set to expire as of September 30, 2021.
- LEA's with balances
  - Emails sent to LEA's that have expiring funds.
  - LEA's must notify KSDE of obligation for funds.

**LIQUIDATION PERIOD:** LEA's must liquidate all obligations (i.e., pay outstanding debts) within 90 days of the end of the period of performance. This deadline is December 31, 2021 which is 30 months after the funds were first made available.

- Unused funds are returned to the U.S. Department of Education



# Federal Fiscal File Review



# FEDERAL FISCAL FILE REVIEW

Overview: States must ensure fiscal accountability in the local education agency's (LEA) management of federal funds.

## Areas addressed in the self-assessment:

- Written policies and procedures
- Time and Effort
- Private school / Non-Public school funds
- IDEA VI-B funds
- ESEA Title I, Title II, Title III
- ESSER (new)

## Who conducts the review?

This report is completed at the district level. Completion of this report requires assistance from personnel who are familiar with the management of all federal grant programs.

## Personnel who could be included:

- Superintendents
- Special Education Directors
- Board Clerks
- LCP Contacts
- Fiscal managers





# FEDERAL FISCAL FILE REVIEW

## Fiscal File Review Content:

- This is a self-assessment.
- Risk is determined by the answers provided by the district.
- Findings: Timely Submission and Timely Correction

## Resources:

- Office of Budget Management (OMB) 2021 Compliance Supplement
- KSDE website: Kansas Integrated Accountability Systems (KIAS) page
  - 3 year cohort list
  - Quick start guide for Administrators
  - Quick start guide for Fiscal File Review
  - Self Assessment Questions
  - Fiscal File Review Self-Assessment Supplement

Fiscal File Review email address: [fiscalfilereview@ksde.org](mailto:fiscalfilereview@ksde.org)





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