

APPENDIX A

Categorical Aid Deadlines

There will be no supplemental payment issued. All eligible teachers and paraeducators must be included by May 1st. Failure to meet this deadline will result in loss of funds for your LEA and general fund budget authority.

The first two payments count all FTE that is claimed ignoring errors and discrepancies. The remaining payments (including the final payment) are based on eligible FTE (checked against licenses and certifications)

KSDE cannot modify submitted data. Administrators should review claims.

Close dates for the special teacher reimbursement are the first day of the month of the payment (final payment close date May 1st) or the first business day thereafter. All updates, entries, must be completed before the close of business on the close date. Please use the time before the close (due) dates well.

October 1	Last day to update 1st Special Teacher payment
October 15	1st Special Teacher payment issued 25% of the claimed Regular Special Teacher FTE. 100% of claimed ESY Special Teacher FTE for the prior summer term.
December 1	Last day to update 2nd Special Teacher payment
December 15	2nd Special Teacher payment issued 50% of the claimed Regular Special Teacher FTE. claimed 100% of ESY Special Teacher FTE. Minus the October payment.
March 1	Last day to update 3rd Special Teacher payment
March 15	3rd Special Teacher payment issued 67% of the eligible Regular Special Teacher FTE. 100% of eligible ESY Special Teacher FTE. Minus the October and December payments.
April 1	Last day to update 4th Special Teacher payment
April 15	4th Special Teacher payment issued 84% of the eligible Regular Special Teacher FTE. 100% of eligible ESY Special Teacher FTE. Minus the October, December, and March payments.
April 15	Special Teacher Vacancy Report Due
April 30	Catastrophic State Aid Application and NPE Contracts finalized
May 1	Last day to update 5th (final) Special Teacher payment
May 10	Special Education Transportation Claim (LEA Forms) must be submitted
June 1	5th (final) Special Teacher payment issued Total eligible entitlement including Transportation Aid, Medicaid Replacement Aid and Catastrophic Aid minus payments made in October, December, March and April.
June 1	Last day to update para inservice in categorical aid personnel system