

May 12, 2023
KSDE SETS Special
Education
Administrators' Webinar
Agenda

Agenda Item	Presenter
Welcome	Kevin Davis
Director Updates	Bert Moore
100 Day Checklist	Doug Tressler
Categorical Aid	Evelyn Alden
Targeted Improvement Plan (TIP) and LOD Stipends	Kerry Haag
IDEA LEA Allocations & IDEA VI-B Part I Application	Christy Weiler
IDEA and Gifted File Review	Cary Rogers
Emergency Safety Interventions (ESI)	Trish Backman
Indicator 8- Parent Involvement	Josie McClendon
Indicator 7: Preschool Outcomes (Exit Rating)	Julie Rand
Indicator 12: Early Childhood Transition (Infant/Toddler Referral System)	Julie Rand
Indicator 14: Post-School Outcomes	Andy Ewing
KASEA Updates	Doug Anderson





SETS STATE DIRECTOR REPORT

May 12, 2023

Kansas leads the world in the success of each student.

HOT TOPICS

- Visually Impaired Eligibility – Letter Coming Pending OSEP Approval
- Dyslexia – My Recommendation LD-D (Learning Disability-Dyslexia) Link to Dyslexia Handbook
- LETRS Training for Special Education Teachers AND Early Childhood Teachers
- Every Child Can Read Act
- General Accounting Office “Study” – Obstacles in Implementing the IDEA
- Attorney General Performance Audit of School Based Medicaid Claims KDHE Records Request
- KIAS Stakeholders Group



HOT TOPICS (con't)

- Emotional Disability
- Midwest Education Leadership Conference – June 19-21
- July Leadership – July 26-27 (SPED/LCP Quarterly #1 July 25)
- MTSS Symposium – September 12-14, 2023 (Hyatt-Wichita)
- THANK YOU CRYSTAL DAVIS FOR YOUR YEARS OF SERVICE!



Keep The Main Thing The Main Thing



5/16/2023

Kansas State Department of Education | www.ksde.org | #KansansCan

Kansas leads the world in the success of each student.





Bert Moore
SETS Director
(785) 296-4949
bmoore@ksde.org

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Reimbursement Deadlines



- May 12th – Last day to comment on the reimbursement guide
- June 1st – Final day to update para inservice.

Deadlines are in Appendix A of the Reimbursement Guide, in the KIAS calendar, and separately here:

<https://www.ksde.org/Portals/0/SES/funding/CatAid/CatAid-Deadlines.pdf>

Payment submitted



- If School Finance has accepted the payment data, you will be able to run the Archive Payment Report for the 5th payment. (If not, you can run the current payment report to see roughly what was submitted-not including licensure changes)
- Staff who were in the process of renewing, or who expire late in May were approved. I will track the renewals and let the auditors know if they do not renew.

ESY Policy



https://www.ksde.org/Portals/0/SES/funding/CatAid/ESY_TeacherQualifications_FY23-FY26.pdf

Categorical Aid Page:

KSDE Information:

[KSDE Endorsements/Categorical Aid Chart](#) (PDF)

[Types of Teaching Licenses for Waivers and Substitutes](#) (PDF)

[Waivers and Provisionals Tip Sheet](#) (PDF)

[Which Kansas License works in which Early Childhood Education Setting for Categorical Aid?](#) (PDF)

[Waiver Information page](#) (Teacher Education/Licensure)

[ESY Policy FY23 \(ESY 2022\) through FY26 \(ESY 2025\)](#) (PDF)

[KSDE License Lookup](#)

[Reading the KSDE License Lookup Tip Sheet](#) (PDF)

Summary: ESY teaching staff (not admins or school psychs) who are errors may be approved for reimbursement if: they hold licensure from KSDE appropriate for substituting for the approved time **AND** they have special education licensure or a special education waiver during the current year, or the previous year.

Please read the policy for details. The goal of created a policy (through ESY 2025 at least) was to make public and formalize who we are willing to approve for hiring decisions before ESY.

Remember that if someone is going to get a limited apprentice license in the current school year, even if their esub shows no degree, a degree will show on their license when the LAL is issued.

Also remember that a limited (LTAP, LAL) or restricted license **CANNOT** be used for substituting. They are issued **ONLY** for the limited/restricted purpose and do not exist for other purposes. Someone with a limited or restricted license **must have** a Substitute or Emergency Substitute (esub) license to qualify!



Authenticated Applications
Problems logging in or
creating/removing accounts:

helpdesk@ksde.org
(785) 296-7935

PCA questions/issues:
cataid@ksde.org



Categorical Aid page
<https://www.ksde.org/Default.aspx?tabid=538>

Catastrophic/Non-Public Equivalency
Mason Vosburgh
mvosburgh@ksde.org
(785) 296-4945

Transportation/Medicaid Replacement
Sara McCullah
smccullah@ksde.org
(785) 296-4972

Special Teacher Reimbursement
Evelyn Alden ealden@ksde.org
(785) 296-3868

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OPEN FOR ENTRY

KSDE Targeted Improvement Plan (TIP) Application

SFY2024(July 1, 2023-June 30, 2024)

KSDE SETS announces the application window for the FY2023 Targeted Improvement Plan will open effective June 3, 2023 and will close on September 30, 2023.

TIP Purpose: The IDEA Targeted Improvement Plan (TIP) award purpose is to assist Kansas school districts in improving results for students with disabilities, specifically to innovate and/or sustain evidence-based teaching practices identified through the State Performance Plan (SPP) Indicators and the Kansas Integrated Accountability System (KIAS) accountability/compliance process and Kansans Can vision.

Application Site and Instructions: The web-based application must be accessed via the KSDE Authenticated Application System using the Kansas Grants Management System. Anyone submitting the TIP will need to be a Registered User* (see below) of the KSDE Authenticated Application System and be approved to have the Kansas Grants Management System added to your account. Program explanation, allowable costs, entry instructions are located at: <https://www.ksde.org/Default.aspx?tabid=532#TIP>.

AFR and Carryover: An Annual Financial Report (AFR) must first be submitted. The AFR report indicates how the funds received in the previous year were expended and/or the need for funds to be carried over to the upcoming fiscal year. A 90-day carryover is available for activities proposed but not completed prior to the end of the grant year or June 30th. Funds will not be available until the TIP application and the Annual Financial Report are both approved. TIP funds will be paid out through Form 240, KSDE Authenticated Application System.

***Not a registered user** of the KSDE Authenticated Application System? Complete and submit a KSDE User Registration Form. Use the following web address to register:

<https://apps.ksde.org/authentication/login.aspx> and complete the requested information, then scroll through the list of available programs and select **Kansas Grants Management System (KGMS)**. *Registered Users* of the KSDE Authenticated Web Application System will need to add the Kansas Grants Management System to your account by using the link above and choosing **Manage My Account**, then check the box in front of **Kansas Grants Management System (KGMS)**, select your access level and then click **Submit**. For assistance with authenticated application system call Karen McClintock at 785-296-7935 or email helpdesk@ksde.org

Contact Information for TIP:

Nathan Morrissey, Public Service Administrator at NMorrissey@ksde.org or 785-291-3098

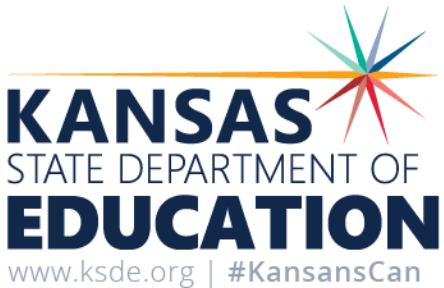
Contact Information for Level of Determination Rewards and Sanction Questions: Stacie Martin at smartin@ksde.org or 785-296-6855

Technical assistance questions with navigating, data entry, and editing in KGMS System: Leader Services at 877-456-8777 or helpdesk@leadersvices.com

Hours (excluding Holidays): Monday-Friday 7AM - 5PM (CST)



IDEA LEA ALLOCATIONS & APPLICATION



Christy Weiler, Coordinator
Special Education and Title Services Team

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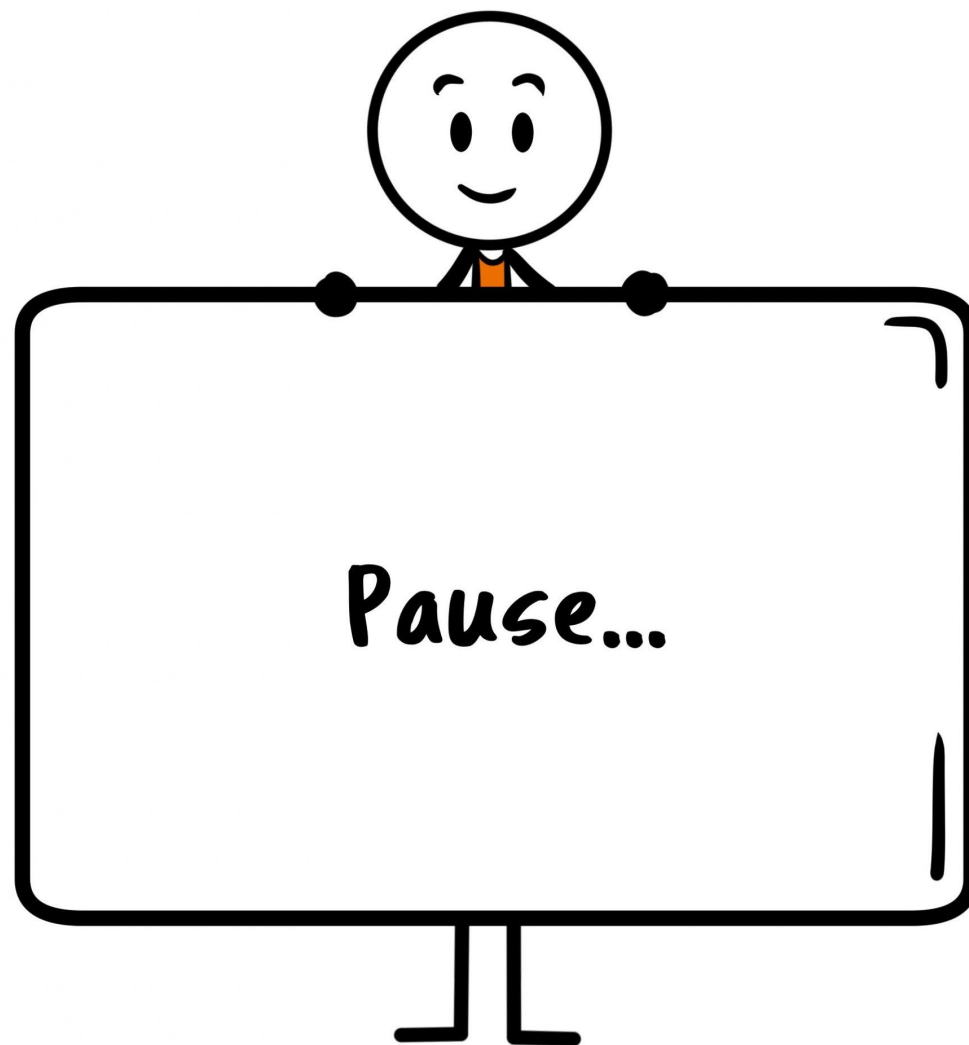
FFY 2023 ALLOCATIONS

Preliminary allocations are based off FFY2022 allocation amounts.

FFY2023 Final allocations will be posted by mid-June to allow for planning and the opening of part II of the LEA application.

There was an increase in the overall grant award this year. Individual LEA's may see slight increases or decreases versus the prior year's allocation depending on if there were changes in enrollment figures and poverty levels.







IDEA VI-B Application for Funds

Application is housed in the Kansas Grants Management System (KGMS)

<https://apps.ksde.org/authentication/login.aspx>

REGISTRATION



- Users will register for the IDEA VI-B application within the KSDE authenticated web applications.
- Users will select the Kansas Grants Management System (KGMS)
 - Access Level
 - District User: allows data entry, no submission (additional steps required)
 - District Admin: allows for data entry and submission
 - Stand alone approval: Emails are sent to the Superintendent for approval.
 - Cooperative approvals: Emails are sent to the Superintendent of the sponsoring district for approval.
 - Interlocals: Emails are sent to the Special Education Director to approve their own requests.

Kansans CAN User Login for KSDE Web Applications

Common Authentication Login

User Name:

Password:

[Login](#)

[Forgot Your Password?](#)

KSDE applications support the following browsers: for Microsoft Windows - Internet Explorer (IE) IE 10, IE 11 when run in compatibility mode; for Macintosh - Firefox v27 to v44.0

[Need help?](#) Click on the help icon for a series of Flash tutorials about the User Login.

New User Registration

If you have not yet registered to have an individual login and password for accessing KSDE web applications, click here to register.

[Register](#)

[System Maintenance Notices](#)

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IT Help Desk: (785) 296-7935

IDEA VI-B APPLICATION PART I

What's completed in part I?

- Contact information
- CEIS/CCEIS Participation
- Preliminary Budget grids
 - General allocations (Part B 3-21)
 - Preschool allocations (Part B 3-5)
- Private school allocations (if applicable)
- Funds for Schoolwide programs (if applicable)
- Assurances
- Equitable access participation **** UPDATED FORM ****
- Certification for lobbying
- Preliminary Budget grids
 - CEIS: Voluntary (if applicable)
 - CCEIS: Mandatory (For LEA's identified with significant disproportionality)
- Submit for preliminary approval



EQUITABLE ACCESS & PARTICIPATION

OMB Control Number 1894-0005
Expiration 2/28/2026

NOTICE TO ALL APPLICANTS: EQUITY FOR STUDENTS, EDUCATORS, AND OTHER PROGRAM BENEFICIARIES

Section 427 of the General Education Provisions Act (GEPA) ([20 U.S.C. 1228a](#)) applies to applicants for grant awards under this program.

ALL APPLICANTS FOR NEW GRANT AWARDS MUST INCLUDE THE FOLLOWING INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.

Please respond to the following requests for information:

1. Describe how your entity's existing mission, policies, or commitments ensure equitable access to, and equitable participation in, the proposed project or activity.

2. Based on your proposed project or activity, what barriers may impede equitable access and participation of students, educators, or other beneficiaries?

3. Based on the barriers identified, what steps will you take to address such barriers to equitable access and participation in the proposed project or activity?

4. What is your timeline, including targeted milestones, for addressing these identified barriers?



Section 427 of the General Education Provisions Act (GEPA)

The Office of Special Education Programs (OSEP) requires federal grantees and subgrantees to demonstrate how they provide equitable access to federally funded programs and how they will identify and address barriers to access.

This is not a new requirement.

The equitable access and participation page in the IDEA VI-B application for funds has been updated.

Link to paper form:



Submission Window

May 1- June 2, 2023

With the submission of the preliminary allocation budget and assurances, LEA's may begin to obligate new grant award funds starting July 1, 2023.





Any questions?





Christy Weiler
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cweiler@ksde.org

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IDEA and Gifted File Review Update



Cohort 2 – Non-Compliant Districts

- Updated data closes May 16th
- Must answer yes/no to each question that the district had non-compliance on during data collection – KIAS pulls SSIDs based on district size and files completed between March 1 - May 1
- If all files pulled are compliant – receive a notice on May 23rd indicating correction of non-compliance
- If any file pulled is non-compliant – district will begin a second round of DCAPs, ICAs and updated data on each finding of non-compliance. The timeline will be sent to directors on May 23rd.



Cohort 3 – 2023-2024

- June 5

- Notice of Initial Data Collection (SSIDs available in KIAS)
- Files can be corrected prior to the data submission window opening on July 1
- Begin process of locating documentation for selected students



Cohort 1 – 2024-2025

- IDEA and gifted file review workshop 9:00-3:00

September 5th in Wichita

WSU's Eugene M. Hughes Metropolitan Complex

5015 E. 29th Street N., Wichita, KS

To register for Wichita, go to: [Registration Link for Wichita](#)

September 6th in Topeka

Bishop Professional Development Center

3601 SW 31st Street, Topeka, KS

To register for Topeka, go to: [Registration Link for Topeka](#)



DLM red flags



DLM red flags

- Emails were sent to every district who had at least one student with 2 or more red flags from the 2022-2023 assessments on May 2nd.
- Encrypted emails were also sent out with the specific red flags.
- If you did not receive an email, you did not have any students with multiple red flags.
- [DLM Red Flags Fact Sheet \(PDF\)](#)





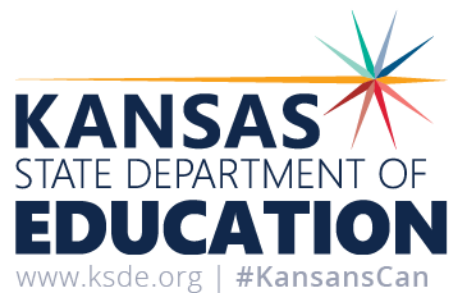
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ESI update 2023



Trish Backman

KSDE School Mental Health Coordinator

SETS team

Kansas leads the world in the success of each student.

ESI: Emergency Safety Interventions

An emergency safety intervention is the use of seclusion or physical restraint. The use of an emergency safety intervention shall cease as soon as the immediate danger of physical harm and violent action ceases to exist. Emergency safety interventions law sets forth standards for the use of restraint and seclusion to ensure that all Kansas students and staff have a safe learning environment. The standards found in the emergency safety intervention statutes and regulations are required to be followed in all Kansas public school districts and accredited private schools.

	Restraint		Seclusion
	Physical engagement		Removed
	Student emergency resolves		Not engaged in Instruction
	Physical disengagement		Do they believe they could leave?

Define ESI



REMOVE

REGULATE

RECONNECT

RETURN

DOCUMENT



PRACTICE THE 4 R'S

THIS IS A PREVENTION INTERVENTION TO AVOID EMERGENCIES



PROCESS IN AN EMERGENCY

BEST PRACTICES IN AN ESI



1

STAFF TRAINING
IN ACCORDANCE
WITH DISTRICT
POLICY

2

INCIDENT OCCURS
PRESENTING
DANGER TO
STUDENT OR
OTHERS

3

RESTRAINT
OR
SECLUSION

4

RECONNECT WITH
STUDENT AND
STAFF INVOLVED

5

CONTACT PARENT
AND
DOCUMENT AND
DEBRIEF
WITH STAFF



DOCUMENTATION CHART FOR STAFF

A documentation chart should be filled out by the reporting staff and given to the person in the district who will submit the official ESI document to KSDE.

These should be stored locally.

Student Name	Date	Location	narrative	staff involved	Parent notified: Date/Time/method





Additional Resources

<https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/KIAS-Kansas-Integrated-Accountability-System/Emergency-Safety-Interventions-ESI>

https://ksdetasn.org/universal_search?search_term=esi



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SETS Team
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Indicator 8



Please send below information

- Number of parents of students with disabilities who were given the survey
- Method in which the survey was provided

Josie McClendon
Education Program Consultant
SETS
(785) 296-5608
jmccclendon@ksde.org



Indicator 7: Preschool Outcomes

Indicator 12: Transitions from C to B

Indicator 7-Preschool Outcomes Reminders:



- All children entering IDEA Part B services must have child outcome entry summary rating data entered in the OWS if they can be in the program for at least six months. Remember, the **six months** in a program is defined as the *entire time a child is in Part B*, not just the time a child is in a specific organization or district.
- A *permanent exit* is considered when:
 - Transitioning from preschool services to kindergarten.
 - A child is in IDEA Part B preschool program and turns age 6.
 - Child has exited and no longer requires IDEA services.
 - Moved out of state.
 - Child is withdrawn by parent or guardian.
 - Child is deceased.

Timelines for Entering Child Outcome Data in OWS



- June 30:
 - Last date for submitting child outcome entry summary rating data to KSDE for all newly identified children entering IDEA Part B services.
 - Last date for submitting child outcome exit summary rating data for children permanently exiting IDEA Part B services between July 1 and June 30 of the current year.
- July 1 – Sept. 15:
 - Data verification occurs during this period.

****NEW**** Indicator 7 monitoring report will be available to districts soon!!!

****New Curriculum Based Assessment CBA added****




Districts must use one of the following eight approved Curriculum-Based Assessments (CBA):

- Assessment and Evaluation Programming System (AEPS)
- Carolina Curriculum for Preschoolers with Special Needs
- Child Observation Record (High Scope)
- Hawaii Early Learning Profile (HELP)
- Teaching Strategies Gold (TS GOLD)
- Transdisciplinary Play-Based Assessment (TPBA2)
- Work Sampling System
- ****NEW: Desired Results Developmental Profile (DRDP)****

Indicator 7 Resources:



- [Outcome Web System User Guide](#)
- [Indicator 7 FAQ's](#)
- [ECTA Center: Child Outcomes Summary \(COS\) Online Training Module](#)
- [Decision Tree for Early Childhood Outcome Summary Rating Discussions](#)
- [KSDE Outcomes Web System \(OWS\) Part B Application Registration](#)
- [Kansas Technical Assistance System Network \(TASN\)](#)



Supporting educators and families to promote student success

[Request Assistance](#)

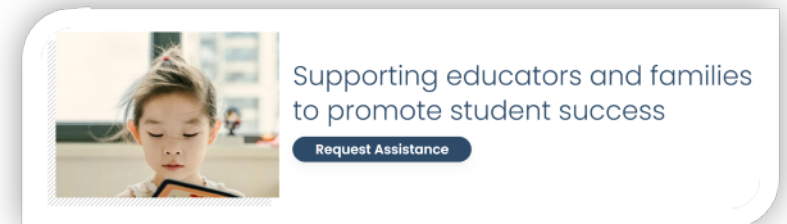
Indicator 12- C to B Transition Reminders...

- “Looking at Part C & Part B” document is a good resource
- “Timeline for late referrals” document
- Summer Birthdays
 - Follow guidelines outlined in the [KDHE and KSDE Part C to Part B MOA](#).
 - Expectation that IEP is still in place by 3rd birthday regardless of summer birthdays.
 - Review of existing data-this can include information from Part C
- There are only two allowable exceptions for this indicator: **(1)** The parent's repeated refusal to make the child available for an evaluation; or **(2)** the child moved out of the district before completion of the child's evaluation to determine initial eligibility for Part B.
- Pick Up Referrals from Part C in the C to B Electronic Referral system (CBER).



Indicator 12 Resources:

- [Indicator 12 Quick Start Guide](#) for KIAS Web Application
- Leader Services Help Desk – KIAS Web Application-1-877-456-8777
- [Part C to B Electronic Referral \(CBER\) Log in](#)
- [Indicator 12 CBER User's Guide](#)
- [Indicator 12 FAQ's](#)
- [Kansas Technical Assistance System Network \(TASN\)](#)



Contact Information



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619 Coordinator
Early Childhood
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SETS WEBINAR MAY, 2023

President: Doug Anderson, danderson@keystonelearning.org

President Elect: Lena Kisner, lkisner@rcec610.ORG

Secretary: Cris Seidel, cris.seidel@greenbush.org

Treasurer: Angie Karraker, aestell@usd261.com

Executive Director: Ann Matthews, amatthews@keystonelearning.org

KASEA Accomplishments 2022-23

- Proposed Revisions to the KASEA constitution and bylaws was unanimously approved and an official addition of executive director position.
- Endorsed the concept of a statewide IEP system so that KSDE could begin to prepare an rfp for qualified vendors.
- The winter conference returned to an in-person event with great attendance and an emphasis on sped director priorities. Dates/location next year, Feb 20-21 at the Drury Hotel in Wichita.
- Patty Carter and members of the legislative committee did an outstanding job of keeping us informed and providing statements for legislators.
- We have strengthen our ties with our partner organizations by advancing to leadership roles, attending meetings, inviting them to our conference, and administering awards at the USA conference.

GREAT JOB KASEA!



Hope for next year...

- **There are great candidates for the KASEA leadership roles! I can't wait to see what that team does for the members and for our organization!**
- **That we will have a target date for implementing an IEP system capable of serving all districts.**
- **That we will find new ways to partner across special education organizations and districts to make the most of existing resources, and entice new people into the field.**
- **That all districts will have a career path for educators...**
- **And that you remember to make time for family and friends, even when not all positions are filled and sped funding is increased less than 1%.**

Thank you
for joining
us today!!!

- Next webinar for the New School Year (FY23-24) is scheduled for September 8th, 2023
- We will see you all at the KSDE Special Education and Title Services Leadership Conference
 - July 25th SPED & Title/LCP Directors Quarterlies
 - July 26th-27th : Main Conference