**Attachment A: Letter of Intent Template**



**Letter of Intent to Submit a TASN Proposal**

*KSDE is requesting prospective applicants’ “Letter of Intent to Submit a Proposal “by Monday, June 16, 2014. Letters may be faxed to 785-291-3791 or emailed to criley @ksde.org.*

Date:

To: Colleen Riley

State Director of Early Childhood, Special Education, Title Services

RE: KSDE Submission of a TASN 2.0 Request for Proposal

This is to advise you that (name of lead agency) intends to apply for a Request for Proposal under the Individuals with Disabilities Education Act Program. The project we propose to develop and implement is for the (insert name of priority).

Potential contractual partners may be (list name of agencies and/or individuals).

We understand this Letter of Intent may be rescinded at any time before the submission due date. We will advise KSDE if we decide not to compete for a KSDE TASN Request for Proposal.

Signature of Lead Agency Representative

Name and Title of Lead Agency Representative

Address

Telephone Number (s)

Email Address